



## NCLA Conference 2009



Meralyn G. Meadows  
North Carolina Library  
Paraprofessional Scholarship

APPLICATION MATERIALS



May 15, 2009

Dear Scholarship Applicant:

We are delighted that you are interested in the Meralyn G. Meadows North Carolina Library Paraprofessional Conference Scholarship. As a roundtable of the North Carolina Library Association, one of our primary goals is to promote the development and recognition of the paraprofessional as an important and vital member of the library workforce. In awarding this scholarship, we are offering North Carolina library paraprofessionals an important development opportunity.

During each conference, the NCLPA sponsors several workshops and presentations on a variety of topics relevant to library support staff. Our hope in offering a conference scholarship is that more library paraprofessional employees will be able to take part in these activities.

The deadline for submission of the enclosed application materials is July 15, 2009, and the scholarship winner will be notified by August 15, 2009. Please complete all sections of the packet, and submit them to scholarship committee chair Ellen Dickey, Library and Information Technology Program, Central Carolina Community College, 1105 Kelly Drive, Sanford, NC 27330.

Thank you and good luck!

Meralyn G. Meadows  
Chair, NCLPA

## **I. Fall 2009 NCLA Conference Paraprofessional Scholarship Application**

The North Carolina Library Association Paraprofessional Roundtable is again awarding the Meralyn G. Meadows NCLA Conference Paraprofessional Scholarship. This scholarship will provide financial assistance to a paraprofessional currently working in a North Carolina library who would like to attend the NCLA Conference in Fall 2009. Any current North Carolina library employee who does not hold a Masters Degree in an area of library science is eligible to apply for the scholarship. The award will cover conference registration; one night's lodging in the conference hotel, and the NCLPA business meeting luncheon. If you would like to be considered for the award, please complete the attached application, supervisory approval form, and reference form, and submit all materials as indicated to **Ellen Dickey, LIT Program, Central Carolina Community College, 1105 Kelly Drive, Sanford, NC 27330.**

Name: \_\_\_\_\_ Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Present Position: \_\_\_\_\_

Description of Duties:

Have you ever attended an NCLA conference? (If yes, check all that apply)

- 2007
- 2005
- 2003
- 2001
- Other: \_\_\_\_\_

If you have attended an NCLA conference, were your conference expenses paid out-of-pocket or from another source? (Please explain)

How did you hear about this scholarship opportunity?

- NCLPA Newsletter
- NCLA
- Advertisement (Please explain): \_\_\_\_\_
- Co-Worker
- Other (Please explain): \_\_\_\_\_

How would you benefit from participating in this conference?

What issues and/or concerns do you think the NCLPA should explore in future conferences?

## II. Supervisory Approval Form

To participate in the scholarship program, applicants must have supervisory approval. Please sign this form after you have read and understand the following eligibility information and requirements:

### Scholarship Rules

**Eligibility:** Any current North Carolina library employee working in a full or part time, permanent capacity who does not hold a master's degree in any area of library science —i.e., MLS, MIS, MSLIS — is eligible to apply. Previous scholarship winners are not eligible.

**Requirements:** The scholarship winner will be required to serve on the NCLPA Scholarship Committee for the following two-year term. While serving on the committee, he or she must retain NCLA membership. NCLPA will provide the winner's membership fee to the NCLPA roundtable for the two years served on the Scholarship Committee.

**Deadline:** All materials must be COMPLETED AND RECEIVED by the Scholarship Committee by July 15, 2009 to be considered for the scholarship award.

Applicant: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

**COMPLETED SUPERVISOR APPROVAL FORM MUST BE MAILED BY THE SUPERVISOR DIRECTLY TO THE SCHOLARSHIP COMMITTEE CHAIR:**

Ellen Dickey, LIT Program  
Central Carolina Community College  
1105 Kelly Drive  
Sanford, NC 27330

For additional information:

Phone: 910-814-8849  
Fax: 919-718-7456  
E-mail: edickey@cccc.edu

### III. Reference Form

Applicant: \_\_\_\_\_

The above individual has applied for an NCLA conference paraprofessional scholarship from the North Carolina Paraprofessional Association. This scholarship will be awarded to an individual working as a paraprofessional in a North Carolina library.

Your recommendation is important to the applicant. Please complete this form, enclose it in a sealed envelope, and return all application materials (except Supervisor Approval form) together to **Ellen Dickey, LIT Program, Central Carolina Community College, 1105 Kelly Drive, Sanford, NC 27330.**

**APPLICATION PACKET SUBMISSION DEADLINE: JULY 15, 2009**

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How long and in what capacity have you known the applicant?

Do you recommend the applicant for this scholarship? select one

\_\_\_\_\_ Highly Recommend

\_\_\_\_\_ Recommend

\_\_\_\_\_ Recommend With Reservation

\_\_\_\_\_ Do Not Recommend

Briefly explain your response:

Reference Information

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Institution: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### **IV. Application Packet Checklist**

In order for your application to be considered, the Scholarship Committee must receive all materials by July 15, 2009. The following checklist has been provided to assist you in this process.

Please make sure you have completed all parts of:

- Section I: Application**
  - Name, Contact Information and Position Information
  - Informational Questions
  - Essays and Short Answer Questions
  
- Section II: Reference Form** (Supervisor Submits Form Directly to Scholarship Committee)
  
- Section III: Reference Form**
  - All Essays and Short Answer Questions
  - Signature and Contact Information For Reference

## **V. Scholarship Rules**

**I. Eligibility:** Any current North Carolina library employee working in a full or part time, permanent capacity who does not hold a master's degree in any area of library science —i.e., MLS, MIS, MSLIS — is eligible to apply. Previous winners are not eligible.

**II. Requirements:** The scholarship winner will be required to serve on the NCLPA Scholarship Committee for the following two-year term. While serving on the committee, he or she must retain NCLA membership. NCLPA will provide the winner's membership fee to the NCLPA Roundtable for the two years served on the Scholarship Committee.

**III. Deadline:** All materials must be COMPLETED AND RECEIVED by the scholarship committee by July 15, 2009 to be considered for the scholarship award. Materials include the application and reference forms.

**IV. Acknowledgement:** A postcard and/or e-mail acknowledging receipt of application materials will be sent to all participants.

**V. Notification:** The scholarship winner will be notified by August 15, 2009. The winner will be given a period of 10 working days to notify the scholarship committee that he or she is able and willing to accept the award and attend the conference activities. Should the winner be unable to accept the award and attend the conference, an alternate will be notified and awarded the scholarship.

**VI. Contact Information:** To accept the scholarship award, the winner must notify the NCLPA Scholarship Committee:

**Ellen Dickey  
LIT Program  
Central Carolina Community College  
1105 Kelly Drive  
Sanford, NC 27330  
E-mail: edickey@cccc.edu**