**RTSS Virtual Board Meeting**

**Monday, 3/2/2020 10:00 a.m.**

**Zoom**

**Present: Lisa Barricella, Kristin Calvert, Patricia Dragon, Christine Fischer, Tiffany Henry, Kate Hill, Carol Keck, Gary Moore, Sarah Mueth, Kate Silton**

**Regrets: Joan Ferguson**

**Agenda**

1. Follow-up from last meeting
	1. Responsibility for RTSS@nclaonline.org

Kristin has gotten the RTSS gmail set up. She will send the information to Patricia.

* 1. Web editing/meeting minutes

Patricia took NCLA web editing training last week and will upload February’s minutes this week.

* 1. Welcome email

The group approved the draft of the RTSS welcome email. Kristin will send it out as needed.

1. Spring programming plans
	1. Report back from Kate Hill on ALCTS new member

Kate and Tiffany will ask NMRT for ideas for content for new technical services professionals and report back to the group about 3/20.

* 1. Timeline, content, etc. for introduction to tech services program

The group prefers early to mid-June, pre-ALA. Still trying to narrow down content ideas.

* 1. Report back from Patricia/Tiffany on NC Metadata Connect Group

NC Metadata Connect is not ready to give a webinar just yet. Maybe Fall 2020 or Spring 2021.

1. Fall virtual workshop planning

Original idea was about Assessment in Technical Services, including a session on Counter 5. Lisa suggested refocusing on disaster planning, including succession planning, documentation, cross-training, planning for the unexpected (Covid19, anyone?), natural disasters, writing a disaster plan, work/life balance, burnout. To be held mid-October. For a keynote, Kate S. will ask an individual she knows who would be good. Kate H. knows people in the NCLA leadership institute doing work in this area she can ask.

We will discuss at our next meeting late March or early April.

1. Brief note about NCLA section marketing

NCLA wants to start marketing sections in the monthly newsletter. Let’s shoot for RTSS’s turn in May.