

NCLA REMCo
Meeting Minutes
Tuesday, March 13, 2018

Attendance: Jewel Davis, Marcellus Joyner, Iyanna Sims, Arnetta Girardeau

Call to order: The meeting was called to order at 11:05am.

Agenda Topics:

• **REMCo Activity Update (newsletter, website, and webinar)**

- REMCo newsletter went out on February 19, 2018. The newsletter received good feedback.
- Iyanna updated webinar information on REMCo's web page. For the webinar on February 15, 2018, there were 120 registrants, 30 live views, 53 additional views, and 83 engagement points. These numbers were consistent with other webinars. There was good feedback for the presentation on the survey which asked participants how useful was the information, what do you and do not like, and future topics. Some survey participants asked for more collection development webinars.

• **NCLA Executive Board Meeting**

First Executive Board meeting was on January 26, 2018. It was a "welcome to the board", informational meeting. The meeting topics included getting acquainted with processes and who to contact when you have questions. At the meeting, it was shared that NCLA will have a newsletter sent out the 15th of each month. The newsletter will include updates and news. It was also shared NCLA is looking into the possibility of having members on the same renewal schedule.

• **Membership Directory and Google Groups Update**

- Google Groups listserv has been created. The listserv will send email alerting members that they will be added to a group. The platform will allow members to stay connected and exchange information like job announcements, etc. Members will have an option to unsubscribe. Jewel will follow up with members to accept invitation and encouraged Board to start conversation on Google Groups.
- A membership directory will be established after Google Groups setup. The directory will allow members to know who each other are and what they do. A short survey will be sent later in the spring for name, bio, and brief bio of members. The aim is to get almost everyone in directory.

• **Treasurer Report**

Jewel gave detailed report of conference expenditures, revenue membership and events. REMCo has a balance of \$302.00. REMCo should identify two to three opportunities to raise funds.

• **Event Planning**

- Marcellus suggested an event to reach library school students. Suggested events included networking event for student, have a meetup, popshop about resumes and interviews, partner with the student groups, or NMRT. It was suggested that REMCo partner with LAMS to share what employers, key directors and key institutions will be looking for. The Board is looking at fall as a possible time to have the event. This will allow enough time to find people for the panel, connect with other committees and roundtables, and find a venue. Some possible panelist named were Michael Crumpton, Gerald Holmes, representative from High Point Public Library, State Archives, and a person from special libraries. Marcellus volunteered to touch base with speakers and Arnetta will contact a librarian at RTI. Students will be charged a student rate for the networking event.
- Brittany proposed having A REMCo presence at Methodist diversity event. More detailed information was needed from Brittany.
- Marcellus suggested a REMCo meetup at ALA.

- **REMCo Webinars**

- There is a goal to do one more webinar for the spring semester. Marcellus volunteered to a webinar on genealogy. Marcellus and Jewel will talk more about this after the meeting.
- It has been challenging to find a speaker for the Macroaggression webinar but Jewel is continuing to work on finding a speaker for the webinar.
- Going forward, there will be a call to members about doing webinars. A call for topics included implicit bias and cultural competence and fake news in underrepresented communities.

- **Schedule Next Meeting Date**

Jewel will send out a Doodle poll to schedule the next meeting.

- **Action Items**

- Jewel will send invitation to Google Group listserv and budget sheet to Iyanna.
- The Board will follow up with Brittany about the event at Methodist.

Adjournment: The meeting was adjourned at 12:02pm.

Minutes submitted by Iyanna Sims