

## North Carolina Library Association Executive Board Meeting

Friday, April 28, 2023

at 10:00am

Hybrid model: in person at Forsyth County Public Library in Winston-Salem, NC and on ZOOM Online Conferencing Platform

### Attending in person:

**Libby Stone** (President), **Dawn Behrend** (Vice-President/President Elect), **Wanda Brown** (Regional Director-Central/Triad), **Rodrigo Castro** (Diversity), **Ronald Headen** (Paraprofessional), **Katy Henderson** (Scholarships), **Michelle Hildreth** (Women in Libraries), **Siobhan Loendorf** (ALA Council Representative), **Denice Lewis** (STEM-LINC), **Lara Luck** (Treasurer), **Pamela Mason** (Archives), **Juli Moore** (Regional Director-Piedmont, Leadership Institute), **Michelle Osborne** (Reference and Adult Services), **Morgan Ritchie-Baum** (Business Librarianship in North Carolina), **Lorrie Russell** (Past-President), **Jenneffer Sixkiller** (Secretary) **Attending via ZOOM: Brittany Champion** (Ethnic & Minority Concerns), **Jennifer Daugherty** (Regional Director-Eastern), **Elisabeth Garner** (Government Resources), **Amanda Glenn-Bradley** (Marketing), **Brandy Hamilton** (LAMS), **Tiffany Henry** (Resources and Technical Services), **Erin Holmes** (Web and Technologies Support), **Jessica Janecki** (Special Collections), **Sandra Lovely** (Public Library), **Anne Mavian** (Intellectual Freedom), **Megan Mead** (Administrative Assistant), **Rachel Olsen** (New Members), **LaJuan Pringle** (Library Advocacy & Legislative), **Laurie Robb** (Community College), **Mark Sanders** (Constitution & Codes), **Delandrus Seales** (NCSLMA), **Joseph Thomas** (NC Libraries), **Michelle Underhill** (State Librarian), **Velappan Velappan** (ACRL), **Amanda Weaver** (Youth Services)

This meeting was called to order by Libby Stone at 10:02 a.m.

President Libby Stone thanked everyone for coming and shared her screen to pull up the agenda.

Motion to adopt the Agenda by Lorrie Russell. Seconded by Lara Luck and Motion carries. Agenda was adopted **(Unanimous aye from in person attendees, see chat record for attendee votes)**.

Motion to approve minutes of April 29, 2022 by Morgan Ritchie-Baum. Seconded by Lorrie Russell. No additions or changes, minutes approved. **(Unanimous aye from in person attendees, see chat record for virtual attendee votes)**.

Motion to approve the 2025 Site Selection for NCLA Biennial Conference. The 66th Biennial Conference will be held at the Benton Convention Center in Winston Salem on October 13-17, 2025. **(Vote happened via email and results were shared by Dawn Behrend, Vice President/President elect on May 19, 2023)**.

### President's Remarks – Libby Stone

I attended the state library commission meeting on April 14, the full report is listed online under April's reports. We are missing a few reports again this quarter, even if your section is not active, it is important for the history of our association to submit something, even if it is, "Nothing to report." Question about reports, discussion on what is relevant or pertinent to our state, our libraries, our association, is necessary to share. Reminder to section chairs to update your web pages, including the bylaws, work with Mark Sanders and Erin Holmes to get them posted; work actively on mentoring your new board members, and let Dawn Behrend know if you have another chair in mind. Task force to discuss new ways to honor those who have passed, to increase the scholarship fund, and to make clear how finance, development and scholarships work together. We have turned on the polls in our Zoom accounts. Discussion about continuing with hybrid meetings instead of going back to only in-person meetings, several comments in the chat were thankful for the hybrid options.

### Treasurer's Report – Lara Luck, Treasurer

We have opened two new accounts with Truist; a money market account and a CD. We took some out of our credit union account to make sure the monies were going to be guaranteed with FDIC.

Lara shared her screen with the Financial Report, our net worth at the end of the 1st quarter is \$206,775.84. We paid Zoom, our accounting services, and Wild Apricot in the first quarter, so the money looks less. Next, Lara shared the

Fund Accounts report for all the sections and roundtables through the 2nd quarter. Section chairs, please let Lara know if you have questions, or want her to send your financial reports to someone else, like your treasurer. Membership dues are coming in, but there is not a lot of activity at the moment. The endowments and scholarships are looking healthier this quarter. Leadership Institute bills have been mostly paid. RemCo's award is still earning money. How much we will reserve for the 2025 Conference will be determined after the 2023 conference is over. When you award scholarships, please let Lara know.

There was no further discussion of the budget.

#### **Financial Report- Lorrie Russell for Paul Birkhead**

We have a travel line for National Legislative Day and one for the President, and we combined the two lines into one, lines 54 and 55, \$2500 to be used for Chair of Legislative and Advocacy Committee, Vice President and President to attend.

No old business and no new business to discuss.

### **Committee Reports**

#### **Archives - Pamela Mason**

On 3/23/23, I visited the State Library. The day was spent organizing more of the records, and I took four boxes home. On another day, Libby stopped by and took several boxes of the trash away. We are also thankful that the State Library has offered to dispose of the rest of the trash for us! Good news, we are almost done with the file cabinets. Bad news, the State Library found another corner of unorganized stuff. I'll just say it, it's a mess. The plan in the works now is to maybe try to take trips on Saturdays to swap out boxes because the once a quarter visits will just take too long. Also, we want to try to reach out to try to recruit people from the Raleigh/Durham/ChapelHill area that would be interested in joining/helping. Someone suggested creating a student practicum, Lorrie suggested hiring someone on contract to help clear out and go through the archives, Pam will write a proposal to fund this.

#### **Conference - Dawn Behrend**

The Conference Planning Committee met twice over the past quarter via Zoom: February 17th and March 22nd. The conference website has gone live. Registration will open on June 1st, but groups who need to register early for budgetary reasons can contact the committee to do so. The call for proposals for pre-conference workshops, paired presentations, presentations, and panel discussions is open until April 15th. The call for poster proposals is open until June 16th. Items have been ordered and received for the conference store. Board members are advised that the Winston Salem State University homecoming dates overlap with the conference dates. Sections and committees are encouraged to plan ahead in making arrangements for space for meals and events. The committee also encourages the use of the Marriott or Benton if possible to help ensure that we meet our food and beverage minimums. Any questions about setting up meals or events should be directed to Local Arrangements chaired by Wanda Brown and AlTonya Washington, with Programs, chaired by Kathy Shields and Julie Raynor, also being advised for scheduling. Those interested in obtaining a sponsorship for their function are advised to contact Amanda Glenn-Bradley to coordinate this rather than reaching out directly to corporate sponsors or vendors. A call for applications for conference scholarships has gone out to the membership. There will be 30 in-person scholarships and 20 virtual scholarships. A training for using Canva Pro to design slides and posters is tentatively planned to be offered to the membership in August. A site visit to consider Benton for the 2025 conference is planned for April 28th following the Executive Board meeting. The next Conference Planning Committee meeting will be via Zoom in April.

#### **Constitution, Codes & Handbook - Mark Sanders**

New NMRT Bylaws were approved by the Section's membership and posted to their homepage.

#### **Diversity, Equity and Inclusion - Rodrigo Castro**

We are meeting monthly, supporting the mission. The DEI Committee has a new webpage (<https://nclaonline.org/dei>). The group has finalized a survey, intended for Library Administrators, to inform the work of the committee moving forward. The survey will be sent on April 24, 2023.

### **Intellectual Freedom - Anne Mavian**

Challenges going on around the state: CMS pulled two books after the group Moms for Liberty filed a complaint. The NCAC formally objects to the removal because the school did not follow their policy. Macon County residents attended a library board meeting complaining that the library is promoting a sexual agenda to minors, objects to their affiliation with ALA and Fontana Regional Library system. Most advocated for sequestering books containing LGBTQ content or themes in one way or another. Some residents suggested putting some type of sticker or label on all these books; others likened them to pornographic material and suggested they be in a restricted area separate from the rest of the library collection. This event promoted a negative opinion piece in The Carolina Report. Macon County Commissioners voted on 4/11/23 not to leave the Fontana Regional Library System. Pender County Schools administration has been asked to put a list of 41 books through its internal review process at the behest of the school board. The books have not been challenged by parents, according to the school district. Rather, on Tuesday, school board member Brent Springer made the motion to remove the reads as they undergo review. Some of these entities are using <https://www.pavementeducationproject.com/> to determine what books should be reviewed. Their mission states: "We support lawful efforts to expose the obscene books and materials currently available and used in North Carolina public schools."

We revised the censorship statement to remove Wake County to make it more inclusive. Does this need board approval? Added 2022 book challenge statistics. Partnering with the State Library and LALS section for conference presentations.

### **Leadership Institute- Juli Moore**

We had our mid-year meeting last Friday, April 21, including, "Present Like a Pro," which Jen Hanft facilitated to the cohort, and I encouraged each member to volunteer for at least two hours at the conference.

### **Marketing - Amanda Glenn-Bradley**

Monitoring what's going on in libraries across the state, with the Board of Governors, need your support with newsletter items, we don't have enough news to produce for some months. Thursday 5/5 at 5pm is the next deadline. Hootsuite has gone up 4x in price, so we are going to drop it and use CanvaPro for marketing.

### **Membership - Juli Moore**

The Membership Committee met on March 24, 2023 to discuss how to handle lapsed ALA/NCLA student memberships moving forward. We decided to craft an email to send out to lapsed student members. The Regional Directors will receive lapsed student accounts, along with the list of new and renewing members that they receive each month. The email was crafted and sent to the Membership Committee for approval along with a copy of the NCLA brochure to include in the email. It was determined by the committee that the brochure was out of date and needed to be updated before we sent it out with the email. At this point we need to figure out who created the brochure and obtain a digital copy to update. Discussion about sustaining membership choice. Valid work/school emails may be the culprit.

### **Nominating - Lorrie Russell**

I wish all those who ran could serve, thank you to everyone who expressed interest in serving in any capacity for leadership.

### **Scholarships - Katy Henderson**

Nominations open through May 31, we already have 16 applications. We are getting questions from people about conference scholarships, which are different from what we offer; who do I send them to? Answer: Rachel Olsen is handling conference scholarships for students, and Lynda Reynolds is handling scholarships from the state library for library workers.

### **Website Committee - Erin Holmes**

Conference updates have been posted. It will continue to be updated when new items become available. Just a reminder that Erin is not responsible for the content on the webpages, that is all on the sections directly. Web team can get you access to edit the webpage if you need it.

### **NC School Library Media Association - Delandrus Seales**

NCSLMA held its annual Winter Tune Up from Feb. 13-17 with a combination of pre-recorded and live sessions. The call-to-present for the upcoming Annual Conference just closed on April 18th. Early bird registration opens on May 1st. Applications for awards, grants, and scholarships will be open until May 31, 2023. NCSLMA continues to hold monthly Brew Crews for casual conversations with other school librarians across the state in a Google Meet for virtual coffee and discussions. They are held on the first Saturday and last Friday of each month, and they are another opportunity to socialize, chat, and share ideas. Book lists for the 2023-24 Battle of the Books Competitions are now available for elementary, middle, and high schools.

Planned Events: NCSLMA Annual Conference will be held at the Benton Convention Center in Winston Salem October 5-7, 2023. This year's theme is, "Magic Happens Here." Early bird registration will open on May 1st and run until June 30th. Awards, Scholarships, and Grants applications are open until May 31, 2023. Thanks to everyone for support and conversations going with all the book challenges.

### **ALA Council Report - Siobhan Loendorf**

January 2023 LibLearnX meeting, I attended online. The council is going through a reorganization, still heavy discussion about how it will break out. The Intellectual Freedom Committee updated the Privacy Field Guide, they can be found [online](#). Merrick Fund is available, 9 nationwide usually 1 provides funds for those fired or involved in lawsuits due to book banks. Detailed reports can be found online.

### **SELA - Lorrie Russell**

The SELA board met March 29, 2023 via Zoom. SELA will no longer partner with the Louisiana Library Association this year in a joint conference. The decision has been made to partner with the Arkansas Library Association. The conference will be held October 13-15, 2023 in Hot Springs, AR. The theme of the conference is, "Libraries: Shining a Light in the Darkness." Proposal applications for the conference are currently open, and will remain so through May 8th. The SELA board is also considering a SELA Leadership Institute, and a separate committee is compiling information.

### **NC Libraries- Joseph Thomas**

A renewed agreement with EBSCO to provide North Carolina Libraries in their databases was signed during the first quarter. Joseph has begun discussing a change with editorial board members about changing our publishing license for accepted manuscripts to a Creative Commons attribution (CC-BY) license. Please encourage folks with manuscripts in progress to publish in NC Libraries.

### **State Librarian - Michelle Underhill**

Celebrating Libraries templates available. IMLS grant allotment increased to just over \$5 million in library services and app grant. Grant season at SLNC, 51 applications, 32 from public libraries, 10 from UNC, 5 coming from community colleges and the rest from NCICL libraries. The NC Office for Digital Equity and Literacy received large funding, and the state library launched new listservs to help communities in areas like social work, digital navigation, etc.

## **Section Reports**

### **Association of College & Research Libraries- NC Chapter - Vellappan Vellappan**

1. We conducted a survey to our section members in February 2023 and decided to have a virtual meeting for our members on July 11, 2023, from 2:00-4:00 PM. The meeting will include time for break-out sessions on trending topics, and information about officers and elections.. 2. We had a monthly Executive Committee meeting on February 22, March 22, and April 19, 2023. We are having this meeting on the 3rd Wednesday of every month. 3. We are offering an ACRL eLearning session on May 11, 2023, 2:00-3:00 PM EST, "Strategies for Teaching Adult Learners" for our section members. <https://elearning.ala.org/local/catalog/view/product.php?productid=837>. This is the second free ACRL webinar for this

year for section members. 4. We have a plan to start the election process for our Executive Board Members in July 2023. We will send the information for the vacant positions to all the NCLA members. 5. We are planning to help four MLS students to pay their registration fees and a scholarship for our members for the upcoming Biennial Conference. 6. Our next monthly meeting will be on Wednesday, May 17, 2023.

#### **Business Librarianship In North Carolina - Morgan Ritchie-Baum**

Three BLINC sponsored presentations have been submitted so far to the 2023 NCLA Conference planning committee. We are hosting a Hybrid Spring Workshop at Greensboro Public Library on Friday, May 12 with sessions on strategically thinking about professional development and networking. Registration for the May 4 pitch day will be posted by April 20. Attendees will be asked to vote for the audience choice award, with an additional \$10,000 at stake.

#### **Community and Junior College Libraries - Laurie Robb for Tim Hunter**

CJCLS collaborated with the Intellectual Freedom Committee to host two sessions at the North Carolina Community College Library Association's (NCCCLA) Annual Conference on March 7, 2023. • Refresh, Reboot, Reconsider? Selection and Reconsideration Policies, Tim Hunter and Laurie Robb, presenters. • Prepare to Defend Intellectual Freedom, Anne Mavian & Allison Bryan, presenters. These sessions were well attended, with over 30 attendees for each session.

#### **Government Resources - Elisabeth Garner**

Will consider sponsoring a program session for NCLA conference 2023 that is GRS affiliated. Will sponsor one student scholarship for the NCLA 2023 conference.

#### **Leadership, Administration & Management - Brandy Hamilton**

Programs: a virtual discussion about managing change is a 4-week lunchtime book discussion on the book Making Things Right at Work. Conference Plans: multi-section panel regarding the practical aspects of being involved in NCLA. WILR has requested a partnership for a panel discussion about "Supporting Employees During Difficult Times," and "Present Like a Pro." The decision was to NOT present this year. There is a desire to rework the training. The goal will be to have it ready to present by November 2024, and possibly present multiple sessions. Will consider sending members a survey to see what they would like in a revised "Present Like a Pro." Social Gathering/Meetup: Lunches are not profitable, there is a suggestion to meet at one of the local hotel bars and order appetizers for the group. Brandy will look at the schedule and find a good evening. Raffle Baskets - it is unknown if they will be doing that this year. Brandy will find out more at the next board meeting and report back if we need to create a basket. Conference Summary: LAMS is promoting two panel presentations, one social gathering, and a business meeting, and possibly a raffle basket and a recruitment table. Fall Newsletter: the newsletter director will be on leave until early August, possibly later if she extends her leave so the marketing director will step in and put the newsletter together. The goal for the fall edition will be early September and will highlight our offerings at the conference.

#### **Legislative and Advocacy - Elizabeth Ellis for LaJuan Pringle**

Only 19 members, still recruiting for vice-chair and at-large director. ALA public policy office is watching North Carolina due to H755 bill passed by NC senate, has not been put to vote by NC House. Working with the intellectual freedom committee, working with NCLA as well to write a statement. Working on web and social media presence, establishing a fundraising committee to maintain student advocacy programs, updating current bylaws to reflect change from committee to a section.

#### **New Members- Rachel Olson**

We are working on our events for the conference, which has been our main focus this quarter. We plan to have four sessions on Thursday of that week. We are hoping to host a trivia event on Wednesday night if things work out in terms of money. We were planning to start a mentoring program, but have decided not to do that this biennium. Collaboration Request: We will be asking sections to consider participating in a bingo event during the conference and would love if prizes could be donated by sections.

#### **North Carolina Paraprofessional Association - Ronald Headen**

Local author Altonya Washington accepted an invitation to speak at the NCLPA presentation proposal submission. ECU Paraprofessional Conference on May 12 accepted request for NCLPA table. NCLPA chair met with Brittany Champion (REMCo) and Sandra Lovely (Public Libraries) to discuss future event collaborations. We are back on track in completing our goals, and considering having sessions on mental health in the workplace this summer.

#### **Public Libraries - Sandra Lovely**

PLS Committee met March 9th and April 13th in preparation for the NCLA Biennial Conference. Committee discussed proposals that were being submitted under the Public Library Track at the conference. Committee has decided to host an Author/Wine & Cheese Event. Rachel Webb, PLS webmaster, successfully recruited new members for the Marketing Committee. Carrie Lee, Vice Chair of PLS recommended we broaden the scope of the Adult Programming Committee. PLS will update the Programming Committee and begin to recruit new members for the next Biennial. Nominating committee has been formed and will work on the process to recruit and elect a new member to fill vacant positions. Sandra Lovely, Chair met with Chairs of REMCO & Paraprofessional Sections to discuss collaboration opportunities.

Biennium Goal Reporting: Committee was able to update PLS BYLAWS. Had a successful in-person Fabulous Friday. Successfully recruited new members for the Marketing Committee.

#### **Reference and Adult Services - Michelle Osborne**

Meeting via Zoom April 19. Preparing to advertise for the four elected positions. There is a possible buzz session to be delivered via Zoom in June. July 19 is our next meeting.

#### **Roundtable for Ethnic and Minority Concerns - Brittany Champion**

REMCo has been working to prepare for the transition of our board, in addition to preparing for the conference. We've solidified our next chair, Carlos Grooms of Elon University. To help Grooms transition smoothly and have an effective tenure, Brittany Champion, Chair, and Marcellaus Joiner, Past Chair, have met with him to discuss the foundational practices that have helped REMCo meet the needs of the membership. Joiner and Champion have also agreed to help revamp the section's bylaws. To get a better feel for bylaw changes and have membership feedback, they will seek input from members at the conference in October. As mentioned before, Champion has started the process of elections. Members have submitted their nominations for the executive board. Elections will run through July and the new board will be announced in August. The section's awards committees had been established. Nominations will run through May and extended if need be. Champion has submitted a call for nominations for awards through proper channels. The newly established Constance Hill Marteen Diversity Award is open to all NCLA members. In preparation for the conference, Champion has worked with several conference committees to ensure REMCo will be thoroughly represented, including our biennial luncheon. REMCo has partnered with several sections. Lastly, Champion met with Sandra Lovely (Public Library) and Ronald Headen (NCLPA) to discuss ways that we can collaborate.

#### **Resources and Technical Services - Tiffany Henry**

RTSS met in January and twice in March 2023 to plan initiatives, goals, generate programming ideas for the rest of the biennium and 2023. RTSS is planning an in-person event at Forsyth Public Library, scheduled for June 2nd; more details forthcoming. Developing an in-person event; a panel discussion with library staff on career transitions and an opportunity for participants to network in person. More details to follow. RTSS is making progress in holding programming for its members during the conference year.

#### **Special Collections - Jessica Janecki**

We held a virtual "getting started with oral histories" workshop with Jennifer Daughterty in March. Planning a meet and greet at the Biennial meeting in addition to our regular business meeting.

#### **STEM Librarianship in NC - Denice Lewis**

For the January 30th webinar "STEM Services in Public Libraries", 91 individuals registered for the webinar and 61 individuals attended. Currently, Candace Jacobs is planning the Q2 webinars which will be a 3 part webinar series 1. The COVID Connection: Strategies for building your network online 2. The COVID Connection: Fostering professional

collaborations online 3. The COVID Connection: Finding love in digital spaces. The dates for each webinar will be finalized after the panelists have been confirmed.

### **Women in Libraries - Michelle Hildreth**

Women in Libraries met three times virtually and focused those meetings on planning for conference.

Biennium Goal Reporting: Women in Libraries have met all biennium goals on programming

Detailed Report: Women in Libraries met on February 16, March 29, and April 13. We invited three new people to attend the executive board meetings because they wanted to observe a meeting after attending the “How to Get Involved in NCLA” webinar from this past fall. They would all like to serve in their capacity with Women in Libraries. We began planning for officer recruitment for the next biennium. For the conference we are going to sponsor a panel with LAMS on cultivating healthy workplace environments. In addition, we will also sponsor a presentation by NC Author Kelly Starling Lyons on how she advocates for equity and social justice by creating stories for all kids. We are also hosting a luncheon with a North Carolina Cookbook author, Jamie DeMent. We will start sending out calls for nominations for the Marilyn Miller Award in May. Panelists are needed for mental health in practice. Request for partnership with YSS, RemCo and LAMS. Still looking for people to join our executive board.

### **Youth Services - Amanda Weaver**

YSS met via Zoom on March 13, 2023 to discuss our grant Let’s Get Creative Serving Our Community for 2023. We will award 5 grants of \$500 to libraries with the most creative ideas to serve their community. We will announce winners at the NCLA conference. We are also planning to host a Wine, Cheese, & Trivia, Oh My! social during the conference. Participants will be asked to register and it is just \$30 per person. We have some fun prize baskets filled with books, chocolate, and swag. So please tell your members. We are still planning out the details. The next YSS board meeting is scheduled for June 12th, 2023. The board will form a committee to select a new vice chair.

With no other business, Libby adjourned the meeting at 12:00 p.m.

**Next Meeting:** *Friday, July 28, 2023 at 10:00 AM, Lenoir-Rhyne University, Hickory, NC*

### **Chat vote for adopting the agenda:**

00:35:12 Sandra Lovely: yes  
00:35:14 Elisabeth Garner: Yes  
00:35:27 Joseph Thomas:yes  
00:35:28 Tiffany Henry (she/her) - RTSS: Yes  
00:35:33 Brittany Champion (she/her/hers): yes  
00:35:36 Elisabeth Garner: yes

### **Chat vote to approve 1/27/23 minutes:**

00:43:11 Amanda Weaver-YSS: yes  
00:43:12 Brittany Champion (she/her/hers): yes  
00:43:13 Joseph Thomas:yes  
00:43:14 Elisabeth Garner: Yes  
00:43:15 Sandra Lovely: yes  
00:43:15 Jennifer Daugherty: yes  
00:43:15 Jessica Janecki: yes  
00:43:16 Brandy: Yes  
00:43:16 Tiffany Henry (she/her) - RTSS: yes  
00:43:19 Velappan Velappan: yes  
00:43:19 LaJuan Pringle: Yes

00:43:40 Laurie Robb: I'm standing in for Tim Hunter. Not sure I can vote :)

**Email vote to accept revised bylaws from Constitution, Codes & Handbook:**

- 11:58:38 From Sam Harlow (she/hers) : Yes
- 11:58:38 From Morgan Ritchie-Baum, BLINC (she/her) : yes
- 11:58:40 From Matt Mano, YSS : Yes
- 11:58:42 From Ralph Scott : yes
- 11:58:44 From Sandra Lovely : Yes
- 11:58:45 From Brittany Champion : yes
- 11:58:45 From MHildreth : yes
- 11:58:46 From Brandy Hamilton-LAMS : YES
- 11:58:56 From Amanda Weaver YSS : yes