

**North Carolina Library Association Executive Board Meeting  
Friday, October 28, 2022**

Hybrid model: in person at Highpoint Museum in Highpoint, NC and on ZOOM Online Conferencing Platform

**Attending in person:**

**Tim Hunter** (Community and Junior College Libraries), **Michael Crumpton** (Development), **Elisabeth Garner** (Government Resources), **Anne Mavian** (Intellectual Freedom), **Juli Moore** (Regional Director-Piedmont, Leadership Institute), **Lajuan Pringle** (Library Advocacy & Legislative), **Amanda Glenn-Bradley** (Marketing), **Ronald Headen** (NC Paraprofessional), **Lorrie Russell** (Nominating, SELA representative), **Libby Stone** (President), **Sandra Lovely** (Public Library), **Michelle Osborne** (Reference and Adult Services), **Jennifer Daughterty** (Regional Director-Eastern), **Wanda Brown** (Regional Director-Central/Triad), **Jenneffer Sixkiller** (Secretary), **Michelle Underhill** (State Librarian), **Lara Luck** (Treasurer), **Dawn Behrend** (Vice-President/President Elect), **Michelle Hildreth** (Women in Libraries), and **Megan Mead** (Administrative Assistant).

**Attending via ZOOM: Pamela Mason** (Archives), **Velappan Velappan** (ACRL), **Morgan Ritchie-Baum** (Business Librarianship in North Carolina), **Mark Sanders** (Constitution, Codes and Handbook), **Rodrigo Castro** (Diversity), **Brandy Hamilton** (LAMS), **Sarah Miller** (Literacy), **Leander Croker** (Minority & Ethnic Concerns), **Delandrus Seales** (NCSLMA), **Adrian Zeck** (New Members), **Tiffany Henry** (Resources and Technical Services), **Jessica Janecki** (Special Collections), **Denice Lewis** (STEM-LINC), and **Amanda Weaver** (Youth Services).

This meeting was called to order by Libby Stone at 10:03 a.m.

President Libby Stone thanked everyone for coming and shared her screen to pull up the agenda.

Motion to adopt the Agenda by Dawn Behrend. Seconded by Lara Luck and Motion carries. Agenda was adopted **(Unanimous aye from in person attendees, see chat record for attendee votes)**.

Motion to approve minutes of July 29, 2022 by Dawn Behrend. Seconded by Velappan Velappan. No additions or changes, minutes approved. **(Unanimous aye from in person attendees, see chat record for virtual attendee votes)**.

**President's Remarks – Libby Stone**

The President's Report has just been submitted, it has been a very busy quarter! I have attended meetings with Intellectual Freedom, Archives, Conference Planning and the DEI Committee, and attended the Leadership Institute in September. I submitted our chapter report to ALA in September. You may view the compiled report from 2021 [here](#). About half of the state chapters are managed by paid staff or contract with management companies. In 2021, we were 7th in the number of memberships (out of the 37 states reporting). Thanks to all of the section and committee chairs for your leadership! Our organization is healthy and vital thanks to all the work you are doing.

**Treasurer's Report – Lara Luck, Treasurer**

Lara shared the Fund Accounts report for all the sections and roundtables through the 3rd quarter. A reminder that we lost money in the market, and she will restructure the budget to coordinate. The endowments and scholarships are in good standing, total community foundation for 3rd quarter is \$22,654.78. The financial report, bank account balances from quarter 2 are in a very healthy condition. Net worth did increase slightly, \$153,895.14. Budget total income \$37,623. Expenses for the year \$15,923.30. Recent dues paid to the Annual Children's Book Award for \$173.84. Remaining budget for the year is \$14,914.18.

There was no further discussion of the budget.

**Finance Committee – Libby Stone for Paul Birkhead, Finance Chair**

We are working on next year's budget, and look out for an email from Paul.

No old business, no new business.

## **Committee Reports**

### **Archives - Pamela Mason**

I will visit the archives again next month. I met with the digital archivist about items to trash versus keep. We are creating a records transfer form. Questions about how permanent or how long to keep records are in the works with the State Library. Please email Pam with questions at [pmason6@uncc.edu](mailto:pmason6@uncc.edu).

### **Conference - Dawn Behrend**

Next meeting is 11/9, and we will determine the structure and pricing. NCSLMA had a successful conference, with special thanks to NCLA members who staffed our booth: Morgan Ritchie-Baum, Rodrigo Castro, Ronald Headon, Lara Luck, Janet West, Kate Engelbrecht and Monica Allston-Carr. We will offer NCSLMA a free booth at the NCLA conference. Amanda shared Canva presentation for conference theme, branding kit and style guide. "Cultivating Community: Strengthening Roots, Supporting New Growth." One primary logo, multiple secondary logos, art deco inspired by Winston-Salem art and architecture. Purpose is fun, to sow the seeds of creativity and get the spark back. Move to accept the theme and logos, coming from committee the motion needs no second, unanimous yes from in-person attendees, see zoom chat for internet votes. Motion carried.

### **Constitution, Codes & Handbook - Mark Sanders**

Move to accept revised bylaws of NMRT, and Intellectual Freedom (thanks to the committee, Libby Stone, Lorrie Russell, Rodrigo Castro and Megan Mead) and to approve revisions to the handbook. Unanimous in-person aye, see zoom chat for internet votes. Motions carried. Now, these can go back to be approved by each section, and posted on their website. Revised handbook will also be posted on the website.

### **Development - Mike Crumpton**

Brought examples of the actual donor swag, a magnet and sticker, to entice donations. Will mail to faraway donors, but would like to sell in person for most sales.

### **Diversity, Equity and Inclusion - Rodrigo Castro**

We are formalizing change, and creating an assessment to identify the needs and expectations, establishing a baseline.

### **Intellectual Freedom - Anne Mavian**

Our webpage is now up. We are now a partner with Unite Against Book Bans. Starting a quarterly email to the listserv. Orientation for new library directors with the State Library. Motion to approve the combined acceptance and inclusion statements. Unanimous yay from in-person attendees, see chat for internet votes. Motion carried.

### **Leadership Institute - Juli Moore**

Successful Leadership Institute took place 9/13-16 at YMCA Blue Ridge Assembly in Black Mountain, NC. Several challenges with meals, illnesses caused us to give the summit the unofficial theme of *pivot*. The list of attendees, mentors and planning committee members is online in the report. We received 19 out of 26 completed surveys following the summit, and we are pleased with that response rate.

### **Marketing - Amanda Glenn-Bradley**

I assisted with the Unite Against Book Bans press release, creating the conference theme and logo kit, and decided to not run monthly newsletters when we don't have much news. Instead, we are consolidating and running them every other month or every few months. Please show us what you've been doing in your library, the next deadline is November 2nd.

### **Membership - No report**

The association is up on dues, so the team must be doing well.

### **Scholarships - Katy Henderson**

One of our board members left, I put out a call to fill it, and got an overwhelming response for help. Michelle Lawrence accepted from Perkleman's County. Embarking on budget requests.

### **Website Committee - No report**

### **NC Public Library Directors Association - No report**

### **NC School Library Media Association - Delandrus Seales**

NCSLMA just held our Annual Conference in early October. Thank you for your support and collaboration. We will have details to report at the next quarterly meeting. Rachel Olsen represented NCLA with a table there as well. Offered the assistance from this group if anyone has the need for a school media specialist, please reach out.

### **ALA Council Report - No report**

### **NC Libraries- Mark Sanders for Ralph Scott**

Ralph sustained an injury and will be out for the foreseeable future. I will talk with my colleague, Joseph Thomas, about how to proceed going forward, as ECU is the hosting organization for *North Carolina Libraries*.

### **SELA - Lorrie Russell**

Attended joint SELA conference/Mississippi Library Association in Mississippi October 11-14 in Meridian, MS. Big news is that Wanda Brown won an award as a lifetime member of SELA. I will share NCLA's new Intellectual Freedom statement with SELA.

### **State Librarian - Michelle Underhill**

September resumed in-person continuing education events, please check our training website. I shared the Intellectual Freedom statement on inclusion and acceptance with State Library administrators. Shout out that our new LSTA plan is available on our website, we love giving grants, so apply! Also we have food literacy center grants with an upcoming deadline of November 15 for public libraries. One of our goals is to get more news stories about libraries and the work they do in their communities in the media. A new initiative is rolling out called, "The Library is Doing What Now?"

## **Section Reports**

### **Association of College & Research Libraries- NC Chapter - Vellappan Vellappan**

We recently held a virtual mini conference, and held several planning meetings this fall. Partnering with Incline for the mini conference, our keynote speaker was Amy Harris-Houk from UNC-Greensboro library. We had 30 plus attendees with positive evaluation feedback. We will host a Spring virtual conference similar to the successful fall conference, and we welcome partnerships with any other sections. Starting the planning process soon. We welcome new ideas and feedback, please just email us. Here are the slides from our conference

<https://www.ncline.org/events/conferences/virtually-together-enlightening-the-future>.

### **Business Librarianship In North Carolina - Morgan Ritchie-Baum**

Fall workshop 10/28, hybrid at UNC-Chapel Hill and online. We welcomed a new secretary to the leadership team, held our annual election for directors at large, receiving two returning candidates. Nov 1-2 is our upcoming Entrepreneurial Librarianship conference, shared [link to register](#) in the chat. Great interviews to check out from international members and speakers. We are proud to share the global perspective.

### **Community and Junior College Libraries - Tim Hunter**

We amended our bylaws on 9/7. Several meetings were conducted, planning 12/6 for an online forum, "Programming for Pennies." Tim is a liaison to the NCCCLA Executive Board, they are considering moving to a biennial conference, opposite years as NCLA Biennial, to hopefully increase participation.

### **Distance Learning Services - online report**

We've reestablished the section with officers. We are still seeking an Incoming Chair. We are planning an event with lightning sessions showcasing content management systems and how librarians make resources and information available for students/patrons. For example schools may demonstrate how they use Moodle or Canvas to reach students and public libraries may talk about LibGuides or their websites. Planned events: November 17th at 2pm; event submitted to the calendar with details TBD soon.

### **Government Resources - Elisabeth Garner**

Successful summer workshop was held in June, David Durant gave a presentation on Ukraine. Please read more details in the upcoming NCLA newsletter. Updated handbook and bylaws, 8 members responded with a yay, and would like to follow the next steps to getting it officially approved. govresources\_ncla on Instagram, to try to get more members. Elisabeth did a presentation for K-12 teachers on government repository resources, good feedback.

### **Leadership, Administration & Management - Brandy Hamilton**

Supported Leadership Institute by sponsoring bags and pub mugs. Brandy presented on leadership and teambuilding at the institute, currently partnering with WILR for an upcoming virtual event, "How you can get involved in NCLA." Conflict resolution book club upcoming, bringing back Present Like a Pro for pre-conference

### **Legislative and Advocacy - LaJuan Pringle**

Still building the board, looking for co-director and co-chair. Hosting a program part of the advocacy academy that allows us to prepare for the 2023 legislative year. 11/30 from 10-11 a.m., so more information forthcoming, hope all can join us. Latest advocacy efforts are pushing for Congress to support the FY23 appropriations bill. More discussion about United Against Banned Books is forthcoming.

### **Literacy - Sarah Miller**

We are still building our board, looking forward to beginning to plan for the conference.

### **New Members- Adrian Zeck for Rachel Olsen**

Bylaws are up for approval, this committee worked with Mark Sanders to amend. We have a motion from the committee, Lorrie Russell seconded. Unanimous yay from in-person attendees, see chat for internet votes. Motion carried. Committee now takes the changes back to their board for a vote. Starting back NMRT meetups and networking events, first one in Greensboro in October, second one is scheduled at the East Asheville branch in November. January's event will be in conjunction with the Azalea coast library association. Feedback is welcome. Charlotte area is a suggested area, what about creating a survey to help answer questions.

### **North Carolina Paraprofessional Association - Ronald Headen**

Back on track after several illnesses. Board vacancy for region 3 has been filled, we still need to fill region 4. Now we can begin to implement events. Next meeting will be on 11/8.

### **Public Libraries - Sandra Lovely**

Met twice in August and September in preparation for Fabulous Friday at Durham County library on 10/7. "From the Ground Up: Building Connections." Many sessions were on strengthening communities through creating partnerships and welcoming environments for individuals with disabilities. 65 attendees, and a guided tour through the main library, including the technology vehicle, which provides STEAM programs to underserved populations. Includes 3d printing, coding classes, etc. Noah Lenstra and Michelle Underhill were keynote speakers. Prioritizing and setting goals was part of Michelle's closing speech. Successful raffle raised money for Librarians Build Communities for conference. Donated to the Leadership Institute as well, next steps are working on our bylaws with Mark Sanders. Board member stepped down, a member did step up to complete her term.

### **Reference and Adult Services - Michelle Osborne**

Met 10/19 via Zoom, and since August we have been taking nominations for our board on our Facebook page. Did fill the public library representative. Did get some good ideas, and will discuss them 1/19 at our next meeting.

### **Roundtable for Ethnic and Minority Concerns - Leander Croker for Brittany Champion**

Completed the 3 part summer series about Why are we still having Difficult Conversations for 7/20 (already on the YouTube channel), 8/17, 9/21 with 511 registrants in total, and 177 live participants. and Black male librarian joy program is scheduled for 11/16. RemCo town hall will be 12/7. Opening on our executive board we will not fill, Brittany will do the social media posting. Constance Hill Martina subcommittee has developed a rubric, conference session plans, etc for upcoming conference.

### **Resources and Technical Services - Tiffany Henry**

Held the online virtual poster session, their fall program. Planning for a spring event.

### **Special Collections - Jessica Janecki**

Successfully held an online program, well received, tentatively planning another one for next quarter.

### **STEM Librarianship in NC - Denise Lewis**

Looking to fill 3 positions on the board: Vice-Chair, Secretary/Treasurer, and a Member at Large. Interviews to be held in November. Quarter 4 may actually happen in January, depending on the availability of the presenters.

### **Technology and Trends - online report**

We attempted to hold a webinar which did go off but we are putting together a tech help forum and discord server to form a community where members of tech trends can ask and give tech help and suggestions for resources. No planned events except our kick off via the listserv of our tech help community.

### **Women in Libraries - Michelle Hildreth**

Planning to meet in person in November. "How to Get Involved in NCLA" program partnered with LAMS is upcoming in November. We are finalizing the plans, and request for each of you to share the information with your library staff. We purchased a copy of Brene Brown's *Dare to Lead* for attendees and mentors at the Leadership Institute. We are still seeking new board members as well.

### **Youth Services - Amanda Weaver**

We met September 12 via Zoom, in the final plans for our retreat, "Refresh, Renew, Restart" 11/3-4. We hope participants will decompress, share, return back refreshed. Tried to get votes online to approve the amended bylaws, but will get an in-person vote at the retreat. Down one board member, trying to recruit to fill that position.

With no other business, Libby adjourned the meeting at 11:56a.m.

**Next Meeting:** *Friday, January 27, 2023 at 10:00 AM via Zoom*

### **Chat vote for adopting the agenda:**

10:09:34 From Morgan Ritchie-Baum, BLINC (she/her) : Yes  
10:09:36 From Matt Mano, YSS : Yes  
10:09:36 From Tiffany Henry : yes  
10:09:36 From Sam Harlow (she/hers) : Yes  
10:09:37 From Michelle Underhill (SLNC) : Yes  
10:09:52 From MHildreth : yes  
10:09:53 From Sam Harlow (she/hers) : Aye  
10:09:54 From Morgan Ritchie-Baum, BLINC (she/her) : yes

10:09:55 From Jessica Janecki : yes  
10:09:55 From Brandy Hamilton : yes  
10:09:56 From Sandra Lovely : yes  
10:09:56 From Kate Hill : yes  
10:09:57 From Tiffany Henry : yes  
10:09:57 From Elizabeth Ellis : yes  
10:09:58 From Elisabeth : yes

**Chat vote to approve 7/29/22 minutes:**

Transcript not available

**Chat vote to approve and adopt this theme for the NCLA 65th Biennial Conference: "Cultivating Community: Strengthening Roots, Supporting New Growth". The committee would also like to motion that the board approve the primary logo along with 21 secondary logos.**

00:48:29 Jessica Janecki: Approve!  
00:48:32 Adrian Zeck - NMRT (he/him): Yes  
00:48:33 Tiffany Henry - RTSS (she/her): Yes  
00:48:34 Morgan - BLINC (she/her): yes  
00:48:34 Velappan: Approved  
00:48:35 Amanda Weaver: yes  
00:48:39 Denice Lewis (she/her): Yes  
00:48:41 Brandy Hamilton - LAMS: YES  
00:48:41 Velappan: Yes

**Chat vote to approve the revisions to the NCLA Handbook:**

00:51:08 Morgan - BLINC (she/her): yes  
00:51:11 Brandy Hamilton - LAMS: yes  
00:51:11 Velappan: Yes  
00:51:12 Tiffany Henry - RTSS (she/her): yes  
00:51:13 Jessica Janecki: Yes  
00:51:16 Adrian Zeck - NMRT (he/him): yes  
00:51:20 Amanda Weaver: yes

**Chat vote to approve attached statement as a permanent Statement on Acceptance and Inclusion in libraries endorsed by NCLA and made available to other agencies.**

<https://drive.google.com/open?id=1rSlaKgOrl1t13Jdbw5NdFA2QUWg6GxzT>:

01:04:52 Velappan Velappan: Yes  
01:04:53 Morgan - BLINC (she/her): Yes  
01:04:57 Brandy Hamilton - LAMS: yes  
01:04:57 Tiffany Henry - RTSS (she/her): yes  
01:04:58 Amanda Weaver: yes  
01:04:58 Jessica Janecki: yes  
01:04:59 Adrian Zeck - NMRT (he/him): Yes

**Chat vote to accept revised NMRT bylaws from Constitution, Codes & Handbook:**

01:41:40 Velappan Velappan: 2nd  
01:41:50 Morgan - BLINC (she/her): yes

01:41:51 Jessica Janecki: Yes  
01:41:51 Amanda Weaver-YSS: yes  
01:41:51 Velappan Velappan: Yes  
01:41:51 Tiffany Henry - RTSS (she/her): yes  
01:41:53 Denice Lewis (she/her): Yes  
01:41:53 Brandy Hamilton - LAMS: yes