

## NCLA Executive Board Reports, January 2023

### ALA Council no report submitted

### Archives no report submitted

#### Assoc. of College and Research Libraries (ACRL)-NC Chapter

**Highlights:** We had our Board Members' meeting on January 18, 2023. We are planning to have a recurring monthly meeting for this year on the 3rd Wednesday of each month. Total revenue from members for October-December 2022 is \$150.00.

**Planned Events:** The upcoming ACRL eLearning Webcast, "Programming Library Spaces for Institutional Impact" for our section members on February 9, February 16 and February 23, 2023. I am working with ACRL staff members to make sure that this series is Free for our section members.

**Biennium Goal Reporting:** We are planning to engage our section members by conducting a virtual meeting to discuss some topics instead of a virtual conference this year. We are working on a survey now to send it to all of our section members to collect their feedback and suggestions for their interested topics. Most probably it will be conducted virtually in Spring 2023.

**Was any supporting documentation uploaded?** No

**Submitted by:** Velappan Velappan (velappan.velappan@ncdcr.gov)

#### Business Librarianship in NC

**Highlights:** We are hosting our Winter Workshop via Zoom on Friday, February 3rd. We will discuss supporting users interested in Environmental, Sustainability, and Governance (ESG) metrics and social entrepreneurship. ALA- Library Build Business & EBSCO are sponsoring the ELC's upcoming Pitch Competition in May, allowing the ELC to provide the opportunity for five participating Libraries to compete for up to \$10,000 in prizes. Would love to see more NC Libraries participate!

**Planned Events:** BLINC Winter Workshop, Friday, February 3rd 1-4:30 EST Pitch Perfect: A Workshop for Librarians (Feb. 16, 3-4:14pm Eastern, free, Zoom).

**Biennium Goal Reporting:** We have scheduled our first quarterly workshop of the year and will begin work on the Spring workshop in March. Task forces are hard at work, focusing on networking and mentoring, recruitment, and collaboration with NC Live. Worked with ELC Directors to clarify roles and responsibilities of ELC leadership and confirmed continuing partnership and sponsorship by BLINC.

**Was any supporting documentation uploaded?** No

**Submitted by:** Morgan Ritchie-Baum ([ritchiem@wfu.edu](mailto:ritchiem@wfu.edu))

#### Community and Junior College Libraries

**Highlights:** The section hosted a webinar entitled "Programming for Pennies" on 12/6/22 at 2:00 p.m. This online session allowed librarians from community colleges across the state to network, share, and discuss ideas for developing quality programs on a tight budget. We had 17 attendees. The Executive Committee met September 13th and November 17th during the quarter.

**Planned Events:** The CJCLS section is collaborating with the Intellectual Freedom Committee to present two sessions at the North Carolina Community College Association's Annual Conference on March 9 through March 10, 2023. This conference will be hosted at Central Piedmont Community College. The topics for the two sessions will cover 1) dealing with informal complaints and expressions of concern over materials and 2) creating intellectual freedom and reconsideration policies.

**Was any supporting documentation uploaded?** Yes

**If yes, link(s) to documentation:** [https://drive.google.com/open?id=1KDXF2oUVmLdjdVVwerPiy-u\\_nviQM89c](https://drive.google.com/open?id=1KDXF2oUVmLdjdVVwerPiy-u_nviQM89c),  
<https://drive.google.com/open?id=1jpZtGESThcq75NtsvZLFMeE0eutecpIM>

**Submitted by:** Tim Hunter (timothy.hunter@rccc.edu)

#### Conference Planning

**Highlights:** The Conference Planning Committee met via Zoom on November 9th, January 10th, and January 25th. The committee has developed a proposed conference structure and registration rates to submit for approval by the Executive Board.

**Detailed Report:** The Conference Planning Committee met three times over the past quarter via Zoom: November 9th, January 10th, and January 25th. These meetings focused on finalizing the conference structure and

registration rates. Dawn completed a draft budget for the conference and shared this with the conference planning committee and chair of Finance committee, Paul Birkhead. The conference structure will be a virtual only day on Monday (with pre-recorded sessions, live Q&A, and a virtual poster session), pre-conference on Tuesday, and in-person sessions on Wednesday through Friday. Keynotes will be recorded or live streamed and made available for the virtual-only track. A virtual-only track is offered to allow those library professionals who are unable to travel to the in-person event due to budget or staffing issues to still be able to participate in the conference. The decision was made to not partner with SELA or other organizations in order to focus on the return to a strong, in-person conference. The conference planning committee has proposed rates for the conference which are detailed in the motion presented by Dawn for approval at the January 2023 Executive Board Meeting. Following approval of the registration rates by the Executive Board, work will move forward on the conference website, scholarships, and call for proposals. Discussions have begun regarding site selection for 2025. Given the limited timeline available, the Benton Convention Center will likely be the proposed site contingent upon approval by the Executive Board at a later date. The next Conference Planning Committee meeting will be via Zoom in February 2023.

**Was any supporting documentation uploaded?** No

**Submitted by:** Dawn Behrend (vicepresident@nclaonline.org)

### **Constitution, Codes and Handbook Revisions**

**Highlights:** The committee worked with PLS to evaluate and make editorial changes to the section's bylaws, updating and adding inclusive language. A draft proposal from the DEI ad hoc committee to create a Section charge was reviewed and supported. The conference webpages have been updated with a PDF of the "NCLA Conference Handbook." The YSS membership voted to approve their revised bylaws.

**Was any supporting documentation uploaded?** No

**Submitted by:** Mark Sanders ([sandersm@ecu.edu](mailto:sandersm@ecu.edu))

### **Distance Learning**

**Highlights:** No report.

**Submitted by:** Jessica O'Brien (jessica.obrien@lr.edu)

### **Diversity, Equity and Inclusion**

**Highlights:** Since our last report in October 2022, the DEI Committee has been focusing on developing a short survey (less than 10 questions) to better understand the scope and breadth of support NCLA member libraries need from the NCLA's Diversity, Equity & Inclusion Committee. This survey would attempt to identify needs and priorities in the area of Diversity, Equity, and Inclusion, as well as initiatives currently implemented at member libraries. We expect that this survey would inform the work of the committee moving forward. In terms of demographics, this survey would be distributed to NCLA member libraries' senior administrators only, to be completed by senior admin or individuals responsible for coordinating, implementing, and managing Diversity, Equity, and Inclusion efforts at member libraries. This survey would not aim at assessing NCLA individual members' perceptions of, or level of satisfaction with current Diversity, Equity, and Inclusion initiatives at their individual institutions or at NCLA. The purpose of this survey would be to gather specific information about perceived needs and priorities in the area of Diversity, Equity, and Inclusion, as well as data about existing initiatives and structures currently in place at member libraries.

**Was any supporting documentation uploaded?** Yes

**If yes, link(s) to**

**documentation:** <https://drive.google.com/open?id=1JlFe-Cz5LeCgiKR5YxM14WILnz1Ki9H->

**Submitted by:** Rodrigo Castro (castror@wfu.edu)

### **Finance**

**Highlights:** The Finance Committee put out a call for next year budget requests in November 2022. Those requests were considered when the committee met in December. The Finance Committee then drafted a proposed budget for 2023 to be voted on at the January 2023 Executive Board meeting.

**Was any supporting documentation uploaded?** No

**Submitted by:** Paul Birkhard (paul.birkhead@rowancountync.gov)

### **Government Resources**

**Highlights:** We submitted a PowerPoint presentation from David Durant, to NCLA newsletter for publication.

**Planned Events:** n/a

**Biennium Goal Reporting:** We are still trying to engage new members, will email current listserv for GRS to learn if anyone is interested in sharing new ideas or projects at their FDLP libraries.

**Collaboration Request:** n/a

**Detailed Report:** n/a

**Was any supporting documentation uploaded?** No

**Submitted by:** Elisabeth Garner (garnere@uncw.edu)

## **Intellectual Freedom**

**Highlights:** Our committee met in November 2022. We agreed to send quarterly emails to the membership with tips, information and resources regarding intellectual freedom. The December email was written by Michelle Wolfe and announced the new NCLA Statement of Inclusion. Anne provided discussions and advice to a Wake County employee regarding the controversy regarding the WCPL's purchase of a controversial children's board book. Tim from CJCLS contacted this committee requesting collaboration for the NCCCLA conference in March. Anne & Allison Bryan will present Intro to IF and Tim & Laurie will present creating good IF policies at the conference.

**Biennium Goal Reporting:** Goal of quarterly email to the membership has been met.

**Was any supporting documentation uploaded?** No

**Submitted by:** Anne Mavian (amavian@cmlibrary.org)

## **Leadership, Administration and Management**

**Highlights:** Winter/Spring Newsletter in progress: focus is personal growth. We also want to include information on DEI and leadership. We will survey the LI attendees and gather some information about how they have grown as a leader. Creating a survey for LAMS members capturing their personal growth stories. We are interested in increasing board participation to assist with the workload. We need to look at adding subcommittees like other sections. We will examine how other sections work and solicit interest from members to attend board meetings. We helped NCLive with suggestions on speakers for winter leadership workshops. LAMS has sponsored the NCLive leadership series with a contribution of \$600 per year. This has officially been transferred to the NCLA general budget as of Feb 2023. LAMS will continue to support their series of workshops. NCLive will be attending the meeting on the 27th to generate support and explain the program. A future program will be a Roundtable Discussion. We will host a virtual discussion about a management topic; our next meeting will focus strictly on the conference and networking.

**Detailed Report:** LAMS Board Report January 2023 Our last meeting was December 9th, 2022 Old Business: Membership is down from 144 this time last year to 136. This kind of decrease is typical and will increase as we get closer to the conference. Our budget is around \$3500 Leadership Institute (LI) We have a liaison to the LI and the institute went very well. LAMS sponsored the bags and provided a gift in the form of a pub glass. Brandy presented on the topic of teambuilding and emotional intelligence. Programming Participating in the session "How To Get Involved in NCLA" with LAMS and NMRT. This virtual panel on Nov 8 went well. The session was recorded and we will post it to the LAMS webpage. New Business Newsletter Time to start working on a Winter/Spring Newsletter Our focus will be on personal growth. We also want to include information on DEI and leadership. We will survey the LI attendees and gather some information about how they have grown as a leader. In addition we will be creating a survey for LAMS members capturing their personal growth stories. Also included: board news, upcoming events Increase in participation Brandy is interested in increasing board participation to assist with the workload. Her goal is to leave LAMS in a better place. Jen suggested subcommittees like other sections. Brandy will examine how other sections work and solicit interest from members to attend board meetings. Programming NC Live was in need of a presenter for the winter leadership workshops. Brandy emailed the board and they were able to fill the roster. LAMS has sponsored the NC Live leadership series with a contribution of \$600 per year. This has officially been transferred to the NCLA general budget as of Feb 2023. LAMS will continue to support their series of workshops. NC Live will be attending the meeting on the 27th to generate support and explain the program. Roundtable Discussion We will host a virtual discussion about a management topic; three short articles will be provided to help give context and guide the discussion. Will propose a discussion topic (either conflict resolution or change management), pick a date and time for the virtual discussion in mid-April, prepare a blurb for the newsletter. Next meeting-Focus strictly on the conference and networking.

**Was any supporting documentation uploaded?** No

**Submitted by:** Brandy Hamilton (brandy.hamilton@wakegov.com)

### **Leadership Institute**

**Highlights:** The planning committee met November 16, 2022 for a post LI Retreat Meeting. During this meeting the committee debriefed and discussed the survey results, 19 out of 26 cohort members completed the survey. After the meeting, the survey results were shared with each presenter in regard to their presentation(s). A reimbursement request was submitted to the State Library of North Carolina on October 7, 2022 and the \$6,000 LSTA grant reimbursement was received and deposited on November 18, 2022.

**Planned Events:** LI Mid Year Meeting - April 21, 2023

**Was any supporting documentation uploaded?** No

**Submitted by:** Juli Moore ([julianne.moore@co.iredell.nc.us](mailto:julianne.moore@co.iredell.nc.us))

### **Library Advocacy and Legislative no report submitted**

#### **Literacy**

**Highlights:** The Executive Committee met in January to discuss enlisting other Literacy Section members to the board. We discussed ideas for the upcoming conference and shared resources for literacy initiatives.

**Was any supporting documentation uploaded?** No

**Submitted by:** Sarah Miller ([sarah.miller@gastongov.com](mailto:sarah.miller@gastongov.com))

### **Marketing no report submitted**

#### **Membership**

**Highlights:** The Regional Directors continue to send out monthly emails to new and renewing members and submit the name of a library employee (NCLA member) to the Marketing Committee to be featured in each issue of the newsletter. The Directors alternate spotlighting members from public, university, community college, school (media specialists), and special libraries.

**Was any supporting documentation uploaded?** No

**Submitted by:** Juli Moore - Regional Director Piedmont ([julianne.moore@co.iredell.nc.us](mailto:julianne.moore@co.iredell.nc.us))

#### **NC Library Paraprofessional Association**

**Highlights:** Beth Sheffield filled Region 3 vacancy We have a potential candidate for Region 4 vacancy

**Biennium Goal Reporting:** We are closer to a definite strategic plan to accomplish our biennium goals.

**Collaboration Request:** We have reached out to PLS and REMco.

**Was any supporting documentation uploaded?** No

**Submitted by:** Ronald Headen ([ronald.headen@greensboro-nc.gov](mailto:ronald.headen@greensboro-nc.gov))

### **NC School Library Media Association no report submitted**

#### **New Members**

**Highlights:** We are still brainstorming ideas for the conference's student track. Suggestions are welcome.

**Planned Events:** We are hoping to do events in the spring in the east and maybe in Charlotte, a few barriers in the way on those.

**Submitted by:** Rachel Olsen ([rcsander@uncg.edu](mailto:rcsander@uncg.edu))

#### **Nominating**

**Highlights:** A slate of officers for consideration has been prepared.

**Planned Events:** Pending approval of the slate of officers, the Nominating Committee will ask the Web Committee for assistance in preparing a ballot for the membership, to be sent out in February, open for 30 days, and votes tallied by the end of March.

**Detailed Report:** The following motion has been submitted to the board for approval: The Nominating Committee would like to propose the following slate of officers for election to the 2023-2025 NCLA Executive Board: Western Director \*Breanne Crumpton, Appalachian State University \*Joan Sherif, Northwest Regional Library Piedmont Director \*Rachel Olsen, UNC-Greensboro \*Kathy Shields, Wake Forest University Treasurer-Elect/Treasurer \*Mark Sanders, East Carolina University Secretary \*Jonathan Furr, High Point Public

Library \*Elisabeth Garner, UNC-Wilmington Sheila Killebrew, Davidson County Public Library  
Vice-President/President-Elect \*Anne Mavian, Charlotte-Mecklenburg Library  
**Submitted by:** Lorrie Russell ([pastpresident@nclaonline.org](mailto:pastpresident@nclaonline.org))

### **North Carolina Libraries**

**Highlights:** Joseph Thomas was selected to serve as interim editor through the upcoming Biennial Conference. Please send him suggestions for ways to commemorate the service of Ralph Scott, the former editor.

**Collaboration Request:** Please encourage members who are working on research projects to consider submitting manuscripts to North Carolina Libraries.

**Was any supporting documentation uploaded?** No.

**Submitted by:** Joseph Thomas ([thomasw@ecu.edu](mailto:thomasw@ecu.edu))

### **President**

**Highlights:** Thanks to all of the section and committee chairs for your leadership! Our organization is healthy and vital thanks to all the work you are doing.

**Detailed Report:** Just a reminder that Executive Board members should keep their NCLA memberships current and active. Please check to make sure you are current! If you need assistance, contact Megan, Lara or Erin. I'll be meeting with the Membership Committee in February to discuss ways to reach out to lapsed members and improve our retention rates. Another reminder - if you submit a request for reimbursement or payment, the treasurer needs paperwork turned in for documentation. Last week I met with Dawn, Lara and Kate for a check-in and we discussed whether to cancel any of our 10 Zoom accounts. We decided to keep all the accounts and will revisit after the 2023 conference. We will be surveying the account holders to see how much the accounts are being used, and how many have attended meetings. If we drop down to 5 accounts, we will be downgrading from Business to a Pro account which means we would go from a max of 300 participants/meeting to 100 participants/meeting. We can temporarily add accounts during conference month. Any recordings should be saved to an NCLA Google or YouTube account and removed from the Zoom website.

**Submitted by:** Libby Stone ([president@nclaonline.org](mailto:president@nclaonline.org))

### **Public Library**

**Highlights:** PLS Committee met January. 12, 2023. Committee reviewed PLS Bylaws, began to plan for the upcoming NCLA 2023 Conference, will begin to recruit for PLS Marking Committee (call went out to members January 18th) and began the discussion of recruiting new members to leadership positions within PLS.

**Collaboration Request:** YSS, REMCO and NC Library Paraprofessional Association

**Was any supporting documentation uploaded?** No

**Submitted by:** Sandra Lovely ([slively@dconc.gov](mailto:slively@dconc.gov))

### **Reference and Adult Services**

**Highlights:** Gathering ideas for possible Spring Buzz Sessions. Working on an agenda for the Biennial Conference to be discussed at our January meeting.

**Was any supporting documentation uploaded?** No

**Submitted by:** Michelle Osborne ([michelle.osborne@gastongov.com](mailto:michelle.osborne@gastongov.com))

### **Resources and Technical Services**

**Highlights:** No new highlights to report

**Planned Events:** No planned events for this reporting period; RTSS is currently planning an in-person event for early summer 2023

**Biennium Goal Reporting:** Currently working on an in-person event for our members for summer 2023; Preparing for the election 2023-2025 RTSS board & planning programming for NCLA conference in October 2023.

**Collaboration Request:** N/A

**Detailed Report:** N/A

**Was any supporting documentation uploaded?** No

**Submitted by:** Tiffany Henry ([tnhenry@uncg.edu](mailto:tnhenry@uncg.edu))

### **Roundtable on Ethnic & Minority Concerns**

**Highlights:** As we wrap up former partnerships, we have established new connections with Black Librarian Male (Instagram Community) and the North Carolina Library Paraprofessional Association section. In collaboration with Black Librarian Male, we hosted the Black Librarian Male program in November. With this partnership, we had a national presence. Facilitators Carlos Grooms (co-director) and Harvey Long (North Carolina A&T University and REMCo member) partnered to have panelists address professional development, mentorship, projects that impact marginalized communities, and the importance of establishing community amongst Black male librarians and paraprofessionals. In addition to the webinar, participants were granted access to the reading list created in Padlet (<https://padlet.com/remco29/blackmalelibrarian>). This account can be updated with literature focused on black male librarianship.

**Planned Events:** Town Hall- Connect with REMCo ECU Joyner Paraprofessional Conference

**Biennium Goal Reporting:** Since the last executive board meeting, REMCo has continued to meet monthly to address members' needs. As we wrap up former partnerships, we have established new connections with Black Librarian Male (Instagram Community) and the North Carolina Library Paraprofessional Association section. In collaboration with Black Librarian Male, we hosted the Black Librarian Male program in November. With this partnership, we had a national presence. Facilitators Carlos Grooms (co-director) and Harvey Long (North Carolina A&T University and REMCo member) partnered to have panelists address professional development, mentorship, projects that impact marginalized communities, and the importance of establishing community amongst Black male librarians and paraprofessionals. In addition to the webinar, participants were granted access to the reading list created in Padlet (<https://padlet.com/remco29/blackmalelibrarian>). This account can be updated with literature focused on black male librarianship. The following program is scheduled for January 18, 2023, at 11:00 am. This town hall meeting will discuss ideas for the 65th Biennial NCLA Conference. We want to give our members a more active role in planning for the conference to provide them with a unique experience. In addition to conference details, members will hear from Rodrigo Castro, the DEI Committee Chair and Marcellus Joiner and Adreonna Bennett of the Constance Hill Marteena Sub-Committee. Participants will be entered into a raffle for two \$50 gift cards. As we prepare for the conference, the Executive Board is working to finalize details around our award selection committees (Constance Hill Marteena Diversity Award and the Roadbuilders' Award), board elections, and concluding community engagement opportunities. Carlos Grooms will serve as chair for the term of 2023-2025. Ballot details will go live the last week of January. Award committees will be finalized in February.

**Was any supporting documentation uploaded?** No

**Submitted by:** Brittany Champion (remco@nclaonline.org)

## Scholarships

**Highlights:** A committee member had to resign, and Michele Lawrence from Perquimans County has agreed to serve on the committee. Scholarship funding requests have been submitted to the Treasurer and Finance Committee. NCLA President Libby Stone inquired about the feasibility of NCLA sponsoring a member to be part of the ALA Emerging Leaders Program.

**Detailed Report:** Updated committee membership list: Katy Henderson, Chatham County Public Libraries, Chair; Rachel Olsen, UNCG; Michele Lawrence, Perquimans County Library; Monica W. Young, Guilford Technical CC; Shaunta Alvarez, Elon University; Kathy Vossler, Haywood County Public Library.

**Was any supporting documentation uploaded?** No

**Submitted by:** Katy Henderson (katy.henderson@chathamlibraries.org)

## Southeast Library Association (SELA) Representative

**Highlights:** SELA board has not met since the joint conference with Mississippi Library Association in October 2022.

**Planned Events:** SELA is partnering with the Louisiana Library Association for a joint conference to be held in Baton Rouge, LA July 6-8, 2023.

**Biennium Goal Reporting:** N/A

**Collaboration Request:** N/A

**Detailed Report:** N/A

**Was any supporting documentation uploaded?** No

**Submitted by:** Lorrie Russell (sela@nclaonline.org)

## Special Collections

**Highlights:** We are in the process of planning two new programs for March

**Submitted by:** Jessica Janecki ([jessica.janecki@duke.edu](mailto:jessica.janecki@duke.edu))

### **STEM-LINC**

**Highlights:** Rescheduled the Q4 2022 webinar to January 2023. Filled the 3 open positions on the board.

**Planned Events:** Webinar, "STEM Services in Public Libraries: What does that look like?" on January 30, 2023 from 3:00 p.m. - 4:30 p.m.

**Biennium Goal Reporting:** Rescheduled the Q4 webinar

**Was any supporting documentation uploaded?** No

**Submitted by:** J. Denice Lewis ([lewisjd@wfu.edu](mailto:lewisjd@wfu.edu))

### **Technology and Trends no report submitted**

### **Web and Technologies Support**

**Highlights:** No updates.

**Submitted by:** Erin Holmes ([web@nclaonline.org](mailto:web@nclaonline.org))

### **Women in Libraries**

**Highlights:** WILR Partnered with LAMS and NMRT to host a webinar panel on How to Get Involved in NCLA in November

**Planned Events:** No events currently planned

**Biennium Goal Reporting:** We have met all goals for the Biennium

**Collaboration Request:** REMCo

**Detailed Report:** The collaborative webinar on How to Get Involved in NCLA was very successful and was well attended. A recording is available online if you would like to share it with other people who express interest in NCLA. WILR was unable to meet in November and our January meeting was canceled because it was scheduled for the first week in my new position. We plan on meeting in February.

**Submitted by:** Michelle Hildreth ([wilr@nclaonline.org](mailto:wilr@nclaonline.org))

### **Youth Services**

**Highlights:** YSS met via Zoom on December 12, 2022 to discuss our Fall Retreat, Refresh, Renew, Restart on Nov. 3-4 in Black Mountain NC. Everyone we believe had a great time and survey evaluation / verbal feedback said that. Those we welcomed from VA and SC were very appreciative of the invite and claimed they learned a lot and hoped to be invited back again. Our Bylaws were approved by NCLA-YSS voting members. They have been sent to Mark Sanders to be included in the NCLA Handbook. Since Matt left we were in need of a YSS Vice Chair and Tracy Scruggs our current Secretary has agreed to act as interim Vice Chair till voting takes place later this year. We also discussed some future ideas to improve the YS Section. We discussed possibly starting a Big Brother Big Sister type Mentorship program between seasoned professionals with 5-10 years of experience with new hires with just 1-3 years of experience, looking for career improvement. We are still brainstorming this idea, but feel it would be beneficial. We are interested in partnering with other organizations like LAMS or NC School Library and Media Association if they are interested. Discussed starting a networking committee to strategically schedule meetups across the state to give YS folks opportunities to regularly meet to share / learn best service practices and hear programming success stories. If anyone has thoughts or ideas on this networking committee, please let us know. Later this Spring we will offer 4-5 Open-Ended \$500.00 Grants. The best proposals will have ideas to increase capacity, access, and community involvement for birth to 17 year olds and their families in libraries. The next YSS board meeting is scheduled for March 13th, 2023. The board will form a committee to select a new vice chair.

**Planned Events:** None right now.

**Collaboration Request:** Mentorship Project considering inviting LAMS or NC School Media Association folks.

**Was any supporting documentation uploaded?** Yes

**If yes, link(s) to documentation:** [W YSSReportJan23 - Youth Services Section.docx](#)