

**Web Site Committee  
Report to NCLA Board  
January 2008**

In October of 2007, Christy Allen took over maintenance of the NCLA website from Bao-Chu Chang. In the 4 months since then, the following updates have been made to the site:

- 1) **Past Conferences:** The conference webpage (<http://www.nclaonline.org/conference/index.html>) was updated to include online access to all past conference websites
- 2) **2007 NCLA Conference Proceedings:** The 2007 Conference website (<http://www.nclaonline.org/conference/2007/index.html>) was updated to include a “highlights” section which links to Conference presentations and photographs. This highlights section will be updated to add more content as time permits.
- 3) **Events:** The Events web page (<http://www.nclaonline.org/events/index.html>) has been revamped to list future events of NCLA and the section/roundtables. If your section, round table, or committee is hosting an event, please e-mail Christy Allen at [christy.e.allen@ncmail.net](mailto:christy.e.allen@ncmail.net) to ensure the event is listed on this page.
- 4) **Website Clean-up:** A lot of behind-the-scenes clean-up was carried out to ensure consistency across web pages, including adopting uniform naming conventions for types of files, deleting draft copies and duplicates of files off the server, and using the same CSS files and templates across all pages to minimize redundancy when updating the website’s design

The following updates will be considered in the coming months:

- 1) **News:** Add a “news” feature to the site that can be easily and quickly updated. Investigate the feasibility of using a blog to do this.
- 2) **Uniform Site Design:** Discuss with Section, Round Table, and Committee Chairs the possibility of applying the current NCLA web template to their web pages, so that the site has one uniform look/feel.
- 3) **Electronic Forms/Payment:** Begin discussing the possibility of integrating electronic forms/payment capabilities into the NCLA website in the future.

Respectfully submitted,

Christy Allen  
Web Site Committee