

TOOLS OF THE TRADE:

TECHNOLOGY TOOLS AND TRAINING
YOU CAN ACCESS FROM YOUR LIBRARY!
SEPTEMBER 28 & OCTOBER 5, 2018

**Julie Raynor and Amanda Glenn-Bradley,
NCLA Technology and Trends Roundtable**

Jeffrey Hamilton, State Library of NC

WHAT WILL WE COVER TODAY?

What Tech Tools do **YOU** use?

Using Google Drive/Docs

Tools for Managing your Social Media Accounts

FREE Photo Editing Tools

FREE Sources for Images & Clip Art

State Library Training Resources

Q & A

WHAT TECH TOOLS DO YOU USE?

TIME TO SHARE!

QUESTIONS??

For Libraries and Librarians



For Libraries and Librarians

Library Development provides North Carolinians with access to the information they need to achieve their personal, educational and professional goals as well as support NC Library Staff by strengthening their skills and knowledge.



Resources

Grants, Public Librarian Certification, Youth Services, Center for the Book and more



Continuing Education

In-person and online learning opportunities



About NC Libraries

Statistics, directories, and publications about NC Libraries

<https://statelibrary.ncdcr.gov/ld/>

STATE LIBRARY
TRAINING
RESOURCES

STATE LIBRARY TRAINING RESOURCES

Continuing Education

Calendar of Events

Category Audience

< > Today September 2018 Agenda Day Week Month

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	26 10am NovaList Plus for Everyone 11am A Librarian's Introduction f	27 5 Communication Is More Than 11am Entrepreneurship with Ref	28 11am ReferenceUSA Search Est	29 11am Job Seeking: Career Sean	30 11am Job Seeking: Career Sean	31 1
2	3 NC LIVE Open Education Worksh 11am Entrepreneurship with Ref	4 11am ReferenceUSA Search Est	5 11am Job Seeking: Career Sean	6 11:30am SimplyAnalytics 101: V	7	8
9 11am A Librarian's Introduction f 11am Homework Help with NCL	10 5 Children's Services Fundamen NC LIVE Open Education Worksh 10:30am The Accidental Law Li 11am Entrepreneurship with Ref 2pm Homework Help with NC LI 3pm Motivating Your Staff: Strat	11 11am ReferenceUSA Search Est	12 3pm Cypress Resume for NC LIV	13 11am Job Seeking: Career Sean 11am POSTPONED: Science in 3pm POSTPONED: Biography B	14 3pm POSTPONED: SimplyAnal	15
16 11am A Librarian's Introduction f 11am POSTPONED: Testing an	17 5 Getting Started with Communi 11am Entrepreneurship with Ref 11am Mango Languages 4pm Getting Started with Genes	18 11am ReferenceUSA Search Est	19 2pm Ferguson's Career Guidanc	20 11am Job Seeking: Career Sean 3pm CINAHL Plus with Full Text 4pm Morningstar 101	21	22
23 10am Management and Leader 11am A Librarian's Introduction f	24 5 Community Engagement: Buil 11am Entrepreneurship with Ref 2:30pm RESCHEDULED: Simpl	25 11am ReferenceUSA Search Est	26 11am Job Seeking: Career Sean	27 2pm HeritageQuest 101 3pm RESCHEDULED: Biograph	28 10am NC LIVE Northeast Regio	29
30 11am A Librarian's Introduction f 11am MasterFILE Premier	1 5 Graphic Design for Library Sta 5 Introduction to Library Manage	2 11am ReferenceUSA Search Est	3 NC LIVE Open Education Worksh NC LIVE Open Education Worksh	4	5	6

<https://statelibrary.ncdcr.gov/ld/continuing-education>

STATE LIBRARY TRAINING RESOURCES

Additional Training Resources



WebJunction

Build professional knowledge and skills through convenient online learning opportunities



Monthly CE Opportunities

Monthly calendar for free online continuing education opportunities



Continuing Education Webinar Portal

See a list of webinars hosted by the State Library of NC on various topics.



Booklist Online

Booklist webinars are free, one-hour sessions geared towards exploring forthcoming titles from the publishing industry and trends in librarianship.



ABLE CE Trainings

ABLE has been providing library basics for library staff world-wide since 1998. Over 5,000 ABLE Course Completion Certificates have been printed and distributed to individuals in 32 countries.



Library Learning Online

Library Learning Online has self-paced training for library staff available any time they need it. Formerly known as Sable.

Home

UPCOMING WEBINARS

September 18

Revitalizing Library Volunteer Engagement

Library volunteerism is evolving. Gone are the days of looking for tasks to keep your volunteers busy. Libraries are now enlisting high impact volunteers who are bringing unique skills and expertise to enhance the library's mission. Join us to learn how you can harness the power of skilled volunteers in your community and hear success stories of innovative volunteer engagement in libraries of all sizes and budgets.

Participants in this webinar will learn how to:

- Identify what motivates potential local and virtual volunteers and how to ensure the right fit
- Utilize skilled volunteers at the library
- Design volunteer job descriptions and targeted recruitment plans
- Earn staff buy-in and other strategies for successful volunteer engagement

Volunteers can be your strongest advocates, helping you gain funding and recruit human resources. This webinar will help libraries and library groups revitalize volunteer engagement and grow their community of advocates and supporters.

[View Webinar Calendar](#)

NEW OR UPDATED

- Active Shooter Procedures for Libraries
- Beyond Food for Fines: Libraries, Food Banks and Feeding America
- Getting Started with Social Media for Your Library
- Measure Your Impact: Getting Started with Outcome-Based Evaluations
- Trauma Informed Services in the Library: Understanding and Serving our Community
- Bilingual Storytimes: Reaching Through the Language Barrier



Welcome to the **WebJunction Course Catalog**, where library-specific courses and webinar recordings are available for free to all library workers at OCLC and many state library agencies across the US. WebJunction provides timely and relevant learning content for you to access anytime, from any

All new learners need to create an account. Select "Log in" at the top right of this page, and then "Create new account." Once you've created your account, you can access self-paced courses and webinars. Certificates of completion will be available to you after you have completed any course or webinar.

Search courses:

Course categories

▸ [Advocacy](#) (6)

▸ [Alternative Basic Library Education \(ABLE\)](#)

▸ [Assessment, Evaluation & Planning](#) (22)

▸ [Children](#) (22)

▸ [Collections Management](#) (29)

▸ [Create & Deliver Training](#) (9)

▸ [Customer Service](#) (10)

STATE LIBRARY
TRAINING
RESOURCES

Continuing Education Monthly Calendar

STATE LIBRARY TRAINING RESOURCES

*Many thanks to the Wyoming State Library for compiling and sharing this list of monthly learning opportunities.

Today: September 2018

Print Week Month Agenda

Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sep 1
	26 3pm Your Library on Stere	27 4pm Digital Citizenship:	28 10am Bite-Sized Staff Tr 12pm #GivingTuesday G 2pm PubMed for Libraria 2pm Photography, Storyt	29 11am Information Literac 1pm Corporate Matching 3pm No Money? No Desi 3pm Fun Activities Using	30	31	
2		3 12pm Building a Success 7pm Exploring AASL Bes	4 11am NCompass Live: Th 12pm Podcast Playgroup 1pm 10 Tips and Tricks f 1pm How to Save a Life -2 more	5 1pm Five Things You Nee 2pm Free Tools To Creat 2pm Make Do Share: Su 3pm Culture Matters: Ho 4pm Live Webinar With F	6	7	8
9		10 10am Diversifying Your E 10:30am The Accidental L 12pm Autistics in the Lib 12pm Becoming a Social +6 more	11 11am NCompass Live: B 12pm Podcast Playgroup 1pm How to Make Event 1pm How to Use Segmer +6 more	12 11am Developing a Strat 12pm Help! I'm an Accid 1pm Building Trust to Sk 1pm The Great Divide: E +8 more	13	14	15
16	3pm Fall Mystery Release	17 11am Is Your Workforce 11am Playing by the Rule 12pm Leadership throug 12pm Supporting Health +9 more	18 1pm Accessible Library C 2pm Cultivating Connect 3pm Nutrition 101: Eat A	19 2pm Look Before You Lei 2pm RESCHEDULED FOR 2:30pm Ditching Dewey - 2:30pm The Power of Blo 4pm Learn how to teach	20	21	22
23 1pm Blockchain: Recom 2pm No Fear Coding: Ho	24 12pm Bozarthzone! Bette 1pm 7 Steps to a Writer 1pm Fundraising 101: Fu 2pm Leadership Skills To	25 11am Service Enterprise 2pm Wonder-Filled Early 2pm Getting Unstuck: Th 2pm Introduction to Prop	26 2pm No Money, No Missi 3pm Literacy and Comm	27 2pm People - Difficult or 2pm I'm Charged: How t	28	29	

STATE LIBRARY TRAINING RESOURCES



State Library / LibGuides / The Train Station / The Train Station / Self-paced

The Train Station: Self-paced

Continuing Education opportunities for all NC Library staff

[Overview](#)[Calendar](#)[Conferences](#)[Webinars](#)[In Person Workshops](#)[NC LIVE](#)[Self-paced](#)[FAQ](#)[State Library-sponsored CE](#)[CE Consultant](#)

About this page

This page contains information about learning resources that are self-paced or self-directed. It also includes tutorials on topics of interest to the NC library community.

NEW Infopeople course scholarships!

For the latest news, information and conversation about CE:

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Self-paced Learning Opportunities

- [ABLE Courses](#)
The free, online Alternative Basic Library Education (ABLE) Program provides basic library knowledge and skills for staff members who have no formal education in library science. Courses cover technical services, collection development, and reference.
- [Beginning Cataloging](#)
This LibGuide is a companion to a webinar given in January 2012 on beginning cataloging for copy catalogers; including a link to Amazon.libcat, a tool that will build a MARC record for many material types from an Amazon record.
- [Cataloging Basics](#)
This collection of online resources covers information about cataloging and classification, including RDA (Resource Description & Access), the new, unified cataloging standard.
- [Collection Development Training](#)
Collection Development Training (CDT) provides practical training in how to perform collection development activities in public libraries. Each activity is presented as a separate section with links to helpful internet sites, lists of books and articles for further reading, and definitions of key terms. While this training may be useful to librarians in a variety of libraries, this site is intended primarily for librarians and other library staff working in Arizona's small and rural public libraries.
- [CREW: A Weeding Manual for Modern Libraries](#)
Developed by the State Library of Texas, the CREW Method has provided guidance to librarians and staff in small and medium sized public libraries about how to weed outdated and no longer useful materials from their collections.
- [GCFLearnFree.org](#)
Over 750 online classes offer the opportunity to learn on your own time and at your own pace. All classes are free and provide a Certificate of Completion. Subjects range from computers to internet to software to life skills.

Continuing Education Consultant



Lauren Closley

[Email Me](#)

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<http://statelibrary.ncdcr.libguides.com/trainstation>

Q & A

THANK YOU!

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TECHNOLOGY & TRENDS

EXPLORING NEW TECHNOLOGY FOR LIBRARIES

NORTH CAROLINA LIBRARY ASSOCIATION



STATE LIBRARY
of NORTH CAROLINA