



NCLA Conference 2011



Meralyn G. Meadows
North Carolina Library
Paraprofessional Scholarship

APPLICATION MATERIALS



March 25, 2011

Dear Scholarship Applicant:

We are delighted that you are interested in the Meralyn G. Meadows North Carolina Library Paraprofessional Conference Scholarship. As a roundtable of the North Carolina Library Association, one of our primary goals is to promote the development and recognition of the paraprofessional as an important and vital member of the library workforce. In awarding this scholarship, we are offering North Carolina library paraprofessionals an important development opportunity.

During each conference, the NCLPA sponsors several workshops and presentations on a variety of topics relevant to library support staff. Our hope in offering a conference scholarship is that more library paraprofessional employees will be able to take part in these activities.

The deadline for submission of the enclosed application materials is July 15, 2011, and the scholarship winner will be notified by August 15, 2011. Please complete all sections of the packet, and submit them to scholarship committee chair Rita Van Duinen, Library and Information Technology Program, Central Carolina Community College, 1105 Kelly Drive, Sanford, NC 27330, rvanduinen@cccc.edu, rvanduinen@cccc.edu.

Thank you and good luck!
Jackie Frye
Chair, NCLPA

I. Fall 2011 NCLA Conference Paraprofessional Scholarship Application

The North Carolina Library Association Paraprofessional Roundtable is again awarding the Meralyn G. Meadows NCLA Conference Paraprofessional Scholarship. This scholarship will provide financial assistance to a paraprofessional currently working in a North Carolina library who would like to attend the NCLA Conference in Fall 2011. Any current North Carolina library employee who does not hold a Masters Degree in an area of library science is eligible to apply for the scholarship. The award \$100 will be given at the NCLPA business meeting luncheon. If you would like to be considered for the award, please complete the attached application, supervisory approval form, and reference form, and submit all materials as indicated to **Rita Van Duinen, LIT Program, Central Carolina Community College, 1105 Kelly Drive, Sanford, NC 27330, rvanduinen@cccc.edu.**

Name: _____ Institution: _____

Address: _____

Email: _____ Present Position: _____

Description of Duties:

Have you ever attended an NCLA conference? (If yes, check all that apply)

2009

2007

2005

2003

Other: _____

If you have attended an NCLA conference, were your conference expenses paid out-of-pocket or from another source? (Please explain)

How did you hear about this scholarship opportunity?

- NCLPA Newsletter
- NCLA
- Advertisement (Please explain): _____
- Co-Worker
- Other (Please explain): _____

How would you benefit from participating in this conference?

What issues and/or concerns do you think the NCLPA should explore in future conferences?

II. Supervisory Approval Form

To participate in the scholarship program, applicants must have supervisory approval. Please sign this form after you have read and understand the following eligibility information and requirements:

Scholarship Rules

Eligibility: Any current North Carolina library employee working in a full or part time, permanent capacity who does not hold a master's degree in any area of library science —i.e., MLS, MIS, MSLIS — is eligible to apply. Previous scholarship winners are not eligible.

Requirements: The scholarship winner will be required to serve on the NCLPA Scholarship Committee for the following two-year term. While serving on the committee, he or she must retain NCLA membership. NCLPA will provide the winner's membership fee to the NCLPA roundtable for the two years served on the Scholarship Committee.

Deadline: All materials must be COMPLETED AND RECEIVED by the Scholarship Committee by July 15, 2011 to be considered for the scholarship award.

Applicant: _____

Applicant Signature: _____

Supervisor: _____

Supervisor Signature: _____

COMPLETED SUPERVISOR APPROVAL FORM MUST BE MAILED BY THE SUPERVISOR DIRECTLY TO THE SCHOLARSHIP COMMITTEE CHAIR:

Rita Van Duinen, LIT Program
Central Carolina Community College
1105 Kelly Drive
Sanford, NC 27330

For additional information:

Phone: 910-718-7280

Fax: 919-718-7429

E-mail: rvanduin@cccc.edu

III. Reference Form

Applicant: _____

The above individual has applied for an NCLA conference paraprofessional scholarship from the North Carolina Paraprofessional Association. This scholarship will be awarded to an individual working as a paraprofessional in a North Carolina library.

Your recommendation is important to the applicant. Please complete this form, enclose it in a sealed envelope, and return all application materials (except Supervisor Approval form) together to **Rita Van Duinen, LIT Program, Central Carolina Community College, 1105 Kelly Drive, Sanford, NC 27330, rvanduinen@cccc.edu**.

APPLICATION PACKET SUBMISSION DEADLINE: JULY 15, 2011

How long and in what capacity have you known the applicant?

Do you recommend the applicant for this scholarship? select one

_____ Highly Recommend

_____ Recommend

_____ Recommend With Reservation

_____ Do Not Recommend

Briefly explain your response:

Reference Information

Name: _____ Address: _____

Institution: _____ Position: _____

Phone: _____ Email: _____

IV. Application Packet Checklist

In order for your application to be considered, the Scholarship Committee must receive all materials by July 15, 2011. The following checklist has been provided to assist you in this process.

Please make sure you have completed all parts of:

Section I: Application

- Name, Contact Information and Position Information
- Informational Questions
- Essays and Short Answer Questions

Section II: Reference Form (Supervisor Submits Form Directly to Scholarship Committee)

Section III: Reference Form

- All Essays and Short Answer Questions
- Signature and Contact Information For Reference

V. Scholarship Rules

I. Eligibility: Any current North Carolina library employee working in a full or part time, permanent capacity who does not hold a master's degree in any area of library science —i.e., MLS, MIS, MSLIS — is eligible to apply. Previous winners are not eligible.

II. Requirements: The scholarship winner will be required to serve on the NCLPA Scholarship Committee for the following two-year term. While serving on the committee, he or she must retain NCLA membership. NCLPA will provide the winner's membership fee to the NCLPA Roundtable for the two years served on the Scholarship Committee.

III. Deadline: All materials must be COMPLETED AND RECEIVED by the scholarship committee by July 15, 2011 to be considered for the scholarship award. Materials include the application and reference forms.

IV. Acknowledgement: A postcard and/or e-mail acknowledging receipt of application materials will be sent to all participants.

V. Notification: The scholarship winner will be notified by August 15, 2011. The winner will be given a period of 10 working days to notify the scholarship committee that he or she is able and willing to accept the award and attend the conference activities. Should the winner be unable to accept the award and attend the conference, an alternate will be notified and awarded the scholarship.

VI. Contact Information: To accept the scholarship award, the winner must notify the NCLPA Scholarship Committee:

**Rita Van Duinen, LIT Program
Central Carolina Community College
1105 Kelly Drive
Sanford, NC 27330
E-mail: rvanduin@cccc.edu**