

Thursday March 19th, 2015 NCLPA Executive Board minutes

Meeting called to order by Vice-Chair, Cathy Wright

Cathy, Jackie, Amy, Lanita, Beth, Linda, Tamara in attendance

Old Business:

Minutes from November meeting approved unanimously (correct minutes that NCLPA will provide snacks for Chat & Snack)

Plans for Chat & Snack in Greenville; check with library for room availability; will have quarterly meeting at public library across the street from ECU library; Beth Lyles to locate and reserve meeting space;

For continued use of Vyew for virtual meetings, there is no longer a “free” version, will have to pay fee; should investigate other options; Google Hangouts maybe? Not everyone can use Skype

Jackie developed set of guidelines for virtual meetings – have print copy, include in minutes, send PDF to Exec Board google group.

New Business:

Harry Frank resigned as Chair; Cathy Wright will assume Chair, Jackie Cornette will help with transition, Beth Lyles to serve as interim Vice-Chair

Cathy reported to NCLA Exec Board – see the handout

Linda gave treasures report – see handout, \$1,605.95 balance as of today – LaNita Williams made motion, Beth Lyles seconded, report accepted

Conference Scholarship –will give \$100 scholarship and pay for luncheon to winner; also need to pay for speaker and luncheon (?)

Regional Director

LaNita reported– May13th TALA conference, Tamara to speak

Beth – Greenville conference, public library has 3 meeting rooms 2/wireless, get Brandon Stilley involved with getting Pitt paras there, in public and academic; board meeting on Thursday the 15th, conference on the 16th

Cathy – Fayetteville , our current Region director has moved and has resigne

Should we think about redrawing our district map to better match NCLA’s district map

Region 1 – Angela Duncan, resigned, need director

Region 2 – Beth Lyles

Region 3 – LaNita Williams

Region 4 – mountains, need director

(**update the website to reflect new board members – vice chair)

SCAN THE CALENDAR REQUIREMENTS – BYLAWS, VIRTUAL BOARD MEETING GUIDELINES

EMAIL THEM VIA GOOGLE GROUP TO ALL EXEC BOARD MEETINGS, MANUAL FOR OFFICERS AND COMMITTEES

POST ON THE WEBSITE

CHANGE NCLPA BOARD – PICTURE OF CATHY WAS CHAIR, LEAVE VICE CHAIR OPEN,

Cathy and Jackie to work on getting Board members filled –

Tamara nominated to continue as Secretary

LaNita nominated to move from Region 3 to Treasurer (talk to Amy Horn about director)

Beth Lyles nominated for Chair-Elect

Linda Haynes will act as Temporary Region 1 Director

We need Region 2 and 4

PRINT LIST OF GOOGLE GROUP EMAILS;

Cathy to send letter to google members group recruiting region directors, include the district map; ballots by July 1st,

Use Survey Monkey to send out ballot;

SCHOLARSHIP COMMITTEE:

Application – on NCLPA Blog, Facebook, NCLA listserv on our website; Jackie gave Amy copy of scholarship guidelines, cover sheet on Survey Monkey, letter of recommendation needed, Amy will go through her digital files ; deadline July 15th; conference cmte weeded through; narrow down o 3-5 picks, brought it to a vote; Julianne Moore last conference winner on committee, Amy to send it all to webmaster Tamara To post on website, blog, Facebook, Twitter

CONFERENCE PLANNING

Theme – “Make It Matter”

End of the program surveys; program evaluation forms; need someone to introduce speakers; need someone to man the door; hand out evaluations maybe

***RONN WINTER mentalist for luncheon entertainment and maybe a free workshop – ask Lisa how much he charged; 2 other programs – one outreach , one with certification/competencies/paraprofessional development workshop with Amy Whitmer – Central Carolina community college – motion to work with them – Tammie moved, Linda seconded, approved

Cathy will take care of arrangements for conference, with help from Jackie and me

Community relations program

Basket for Raffle – theme is Gift Cards! Gift Card Tree! 5 to 10 bucks each – LaNita to design and make the tree.

To sign up for conference jobs/table time – Volunteer Spot; ask Gloria for door greeting and worked the conference table

Next meeting in Greenville, May 15, at 1:00 pm.

Tamara moved to adjourn, Linda seconded,

Meeting adjourned