NCLPA Executive Board Spring Quarterly Meeting  
Thursday, May 12, 2011, 10:00 a.m.  
Randolph County Public Library – Asheboro, NC

MEMBERS PRESENT  
Jackie Frye (Chair), Jackie Cornette (Vice Chair), Meralyn Meadows (Immediate Past Chair/Membership Chair), Marcia Johnson (Secretary/Communications Chair), Rita Van Duinen (Scholarship Chair)

MEMBERS ABSENT  
Linda Hearn (Treasurer/Bylaws), Harry Frank (Region 2 Director/Program Chair), Vacant (Region 3 Director), Dee Daughtridge (Region 4 Director)

WELCOME  
Jackie Frye welcomed Board members and thanked them for attending the meeting. She introduced Rita Van Duinen, Lead Instructor, LIT Program, Central Carolina Community College. She is the new chair of the Scholarship Committee.

APPROVAL OF FEBRUARY 10, 2011 EXECUTIVE BOARD MEETING MINUTES BY CONSENT ELECTRONICALLY (MARCH 24, 2011)

TREASURER’S REPORT  
NCLPA Treasurer’s Report was not available. Jackie Frye will follow up with Treasurer Linda Hearn, who was absent due to illness.

BUSINESS ITEMS (Jackie Frye, Chair)  
  o Rita Van Duinen and Michael Crumpton will present “Training the Crew, Valuing the Competencies of the Professional Library Staff.” Harry Frank served on the conference planning committee.  
  o NCLPA will sponsor a raffle on the NCLA table: Chili’s gift card taped on display board states, “NCLPA wants to spice up your life.”  
  o Next year NCLPA will consider having the May quarterly Board meeting at ECU.  
• NCLPA Logo Redesign – Report postponed.  
  o Rita volunteered to have an associate at UNC-Chapel Hill examine the current logo to see if it can be converted to a lossless Tiff image. The logo must have high resolution so it can be reproduced with clarity in any size and color. The current JPEG logo blurs when the image is enlarged.  
  o Marcia Johnson will send RBG color codes for the blue and gold text and graphics used in NCLPA printed materials.

REPORT OF REGIONAL DIRECTORS  
A. Region 1 – Gloria Nelson – Unable to attend due to work engagement. Nothing to report. Willing to help as needed.  
B. Region 2 – Harry Frank – No report.  
C. Region 3 – Vacant  
D. Region 4 – Dee Daughtridge – Reports making a few contacts in her region.

COMMITTEE REPORTS  
A. Archives – Wendy Barber - The Archive committee would like to report that a copy of Agenda and Reports, Paraprose, and the membership list were made for the Archives. Due to lack of funds and shortage of staff I will not be able to attend the meeting on Thursday May 12, 2011.  
B. Bylaws – Linda Hearn – Unable to attend. No report.
Discussion:
The NCLA version of NCLPA Bylaws posted on the web site and the version amended over the years and posted by NCLPA have several differences, which must be reconciled. The NCLPA Bylaws are posted as “unofficial” on the NCLPA web page. Because Linda is currently recovering from surgery, Marcia Johnson agreed to compare the documents and issue a report on the disparities. The steps to resolution are as follows:

1. June – Marcia to work on document comparisons
2. August 11 – NCLPA Executive Board meeting to discuss and vote on changes
3. August – Jackie to present final version of document to NCLA Bylaws Chair for review and confirmation that no conflicts exist with NCLA Bylaws
4. September – Send new proposed Bylaws to full NCLPA membership informing them of upcoming vote at the NCLPA Business Luncheon during the NCLA Biennial Conference in Hickory, October 4-7, 2011
5. September – Post vote notification to the NCLPA web page and to Paraprose
6. October – Vote at the NCLA conference
7. November – Submit a motion in the NCLA Executive Board meeting for a vote
8. November – After NCLA updates its web page with the newly amended document, NCLPA will post to its web page
9. December – Follow-up to ensure NCLA has made the change in the amended bylaws both in the official book and on the web page

C. Communications – Marcia Johnson – Nothing new to report

D. Conference – Jackie Cornette

- 50th NCLA Biennial Conference, October 4-11, 2011, Hickory, NC
- Conference theme: “Libraries: the Next Generation”
- Sections and roundtables were to be notified by mid-May if conference proposals were accepted. That date has been extended to May 31. Proposals will be reviewed during the first week in June by the NCLA Conference Committee, so Jackie will not know if NCLPA proposal was accepted until then.
- As NCLPA was the first proposal submitted, Jackie requested Wednesday or Thursday for the business luncheon.
  o NCLPA members present agreed on a $20 limit for the lunch and selected the buffet: Asian Salad, marinated grilled flank steak, white or brown rice, and stir fry vegetables at $12.00 per person.
  o Desserts on the buffet will be triple chocolate cake and lemon squares with fresh berries.
  o A vegetarian meal will be made available if requested.
  o Decided on paper napkins (free) and white 5-inch drop tablecloths at $5.00 per table. Added cost of linen napkins would be $.65 each person and colored tablecloths at $12.00.
- Western Watauga Friends of the Library group will sponsor the $65-$100 registration fee for luncheon presenter Jeff Robbins. Only his $350 fee will be paid from NCLPA funds.
- No NCLPA theme for NCLPA display table decided yet, but members are considering “We Want You” to tie in with membership recruitment.
  o Jackie Cornette volunteered to decorate display board and table.
  o Jeff Robbins will provide his own microphone; Jackie Frye will bring portable microphone for presenter Jeffrey Hamilton.
  o ALA has donated two free memberships to use for drawings at the conference: one at the display table and one at the luncheon.
  o NCLA is discussing “Gift basket Silent Auction.: Half of the money will go to NCLA, the other half to the roundtable/section. NCLPA Gift basket will be assembled by Jackie Frye and Meralyn Meadows.

SEE ATTACHED CONFERENCE REPORT

E. Membership – Meralyn Meadows
The April 2011 NCLA Membership Report shows the North Carolina Library Paraprofessional Association with 50 members. I am attaching a statistical report I am working on which gives us a picture of our membership over
the past year. As you can see, in May of 2010, we had a membership of 57. So we are seven less than a year ago.

One of the projects being discussed by the Membership Committee is a Membership Campaign. Hopefully we can discuss this at our meeting on the 12th. So please read over the following notes/ideas and be prepared to discuss the pros and cons of such a campaign. There are six questions shown which would need to be discussed.

**Membership Campaign**

A campaign for active members of NCLA/NCLPA to see who could bring in the most members. (Question 1 – Include both NCLA and NCLPA active members?). Set a certain campaign period (Question 2 – when would be best – what month?). (Question 3 – how long should the campaign run?). It has been suggested to have it run about six weeks. Is this too short a period? (Question 4 – what is the best way to advertise the campaign?) (Question 5 – How would Kim Parrott at NCLA know when a new member application was the result of someone contacting and encouraging that person to join?) At the conclusion of the campaign, the person who was able to bring the largest number of new members into NCLA/NCLPA would win $100. (NOTE: That money would be from a donation – not NCLPA treasury funds). Question 6 – In the event of a tie, how would we determine the winner? Would it be a drawing OR would we extend the contest another two weeks and let the people who tied try to get more people to join and choose the winner from the final number?).

This would be an ambitious undertaking so please give it some thought and be prepared to discuss.

**Discussion:**

Meralyn plans to kick off the Membership Campaign by contacting library directors the first week in June. She would like to see 100 new members and renewals. Questions above were discussed by Board members and answered as follows:

1. Open to all active library personnel: professionals and paraprofessionals
2. Campaign period September 1 – November 30 - Meralyn to contact Kim Parrott to ensure accuracy of count; maintain contact with Jennifer Hanft, chair of NCLA New Members Round Table (NMRT)
3. Three (3) months
4. Post on NCLPA web page and on Paraprose: “If you want a chance to win $100, etc.”
5. Application form posted on web site would verify the name of the person who recruited the new member
6. Decision on what to do in case of a tie was postponed until later.
   - Meralyn’s initial goal was to retain members before attempting to recruit new members. She announced that three new members have joined in the past month.
   - The “Welcome to NCLPA” letter Jackie Frye sent out resulted in three queries from NCLPA members asking to become more involved with NCLPA via committees, updating contact lists, etc. Two of these individuals are now on committees and one has accepted nomination for elected office. One person submitted the volunteer form on [www.nclaonline.org](http://www.nclaonline.org) requesting to become involved in NCLPA. Jackie Cornette plans to contact them.
   - Rita has agreed to contact her LIT Advisory Board members, requesting that they add the NCLPA roundtable to their NCLA memberships.
   - Meralyn reviewed the attached list entitled *Membership Statistics: May, 2010 through April 27, 2011*. She plans to contact expired members to encourage renewals. In the Misc Notes column she will indicate Contacts and Replies.
   - NCLA membership web site has been updated with the new ALA/NCLA staff membership form. Wording was added to the page to instruct those using the form to contact NCLA office (Kim Parrot) with the free sections/round tables they wish to join:
     “NCLA membership includes one free section/roundtable along with the New Members Section. If you choose to join NCLA using the ALA Library Support Staff Membership option you will need to send your selection to Kim Parrot, (919)839-6252 office, nclaonline@gmail.com.”
F. **Program** – Harry Frank – No report.

G. **Scholarship** – Rita Van Duinen – Fall semester begins in August and is a good time to inform students about NCLA and NCLPA. Received one application for the Meralyn G. Meadows NCLA Conference Paraprofessional Scholarship. Deadline is July 15th. She will ask Kim Parrott to send the information out on the NCLA listserv as soon as possible.

**Discussion:**

Jackie Cornette noted that the scholarship notice is already posted on Paraprose, both Google groups, and the NCLPA web page. Jackie Frye will create a “sticky note” so the information will appear on the NCLA page. Marcia suggested that scholarship not be awarded this year if not enough candidates apply.

Jackie Frye requested NCLA Conference Committee to post all scholarships/lotteries for the conference in one location making it easier for attendees to find. They have since sent out email requesting information.

Jackie Frye requested that the NCLPA Executive Board evaluate the scholarship application, amend requirements for future scholarships, and present those changes in two motions. She pointed out that NCLA removed eligibility restrictions on their scholarships so that paraprofessionals can apply. Advocacy by NCLPA members brought about these changes. Her proposal follows:

1. **Change Eligibility**
   a) To NCLPA member
   b) Remove employment factor
   c) Open scholarship to professional librarians as well as paraprofessionals

   **Current wording:** Any current North Carolina library employee working a full or part time, permanent capacity, who does not hold a master’s degree in any area of library science—i.e., MSL, MIS, MSLIS—is eligible to apply. Previous scholarship winners are not eligible

   **MOTION** – Beginning with scholarship year 2013, eligibility requirements will be as follows: Any member of NCLPA. Previous scholarship winners are not eligible.

   *The motion was voted on and passed unanimously by members present.*

2. **Change Requirements**
   a) Remove provision that NCLPA will provide the winner’s membership fee to the NCLPA roundtable

   **Current wording:** The scholarship winner will be required to serve on the NCLPA Scholarship Committee for the following two-year term. While serving on the committee, he or she must retain NCLA membership. NCLPA will provide the winner’s membership fee to the NCLPA roundtable for the two years served on the Scholarship Committee.

   **MOTION** – Beginning with scholarship year 2013, the NCLPA membership requirements will be as follows: The scholarship winner will be required to serve on the NCLPA Scholarship Committee for the following two-year term. While serving on the committee, he or she must retain NCLA and NCLPA membership.

   *The motion was voted on and passed unanimously by members present.*

**SEE ATTACHED NOTES ON CCCC LIT ADVISORY BOARD MEETING HELD APRIL 15, 2011**

H. **Webmaster** – Angela Davis – Continues web pages updates and Paraprose postings. Anyone who has news to post should let Angela know.

I. **Nominations** – Jackie Cornette – Reports at least one person for every elected position except Region 2 Director as follows:
   a) Harry Frank, Vice Chair – (He will assist with Region 2 duties until the position is filled.)
Jackie Cornette will send the slate of nominees to the Executive Board for approval but prefers to wait a few weeks to learn of possible Region 2 candidates resulting from the Paraprofessional Conference at ECU. Jackie Frye has agreed to contact Robert Burgin by June 15 with a request to post by July 1.

**MOTION**: To accept the list of nominees for election to the NCLPA Executive Board, keeping nominations open a few weeks for Region 2 possibilities based on email agreement by the Board on any changes to the list.

*The motion was voted on and passed unanimously by members present.*

**NEW BUSINESS** – No new business.

**SEE ATTACHED NCLA REPORT**

**ANNOUNCEMENTS**
Next meeting will be held on Thursday, August 11, 2011 at 10:00 a.m. in the Asheboro Public Library. 
Adjournment: The meeting was adjourned at 1:00 p.m.

Marcia Johnson  
NCLPA Secretary  
May 12, 2011

**REPORTS AND DOCUMENTS ATTACHED**
WELCOME

Consent MINUTES OF LAST MEETING

TREASURER’S REPORT

BUSINESS ITEMS
   A. ECU Paraprofessional Conference
   B. NCLPA Logo (postpone)

REPORT OF REGIONAL DIRECTORS
   A. Region 1 – Gloria Nelson
   B. Region 2 – Harry Frank (not attending)
   C. Region 3 – vacant
   D. Region 4 – Dee Daughtridge

COMMITTEE REPORTS
   A. Archives – Wendy Barber (report) is up-to-date
   B. By Laws – Linda Hearn
   C. Communications – Marcia Johnson
   D. Conference – Jackie Cornette
   E. Membership – Meralyn Meadows
   F. Program Chair – Harry Frank
   G. Scholarship – Rita Van Duinen
   H. Webmaster – Angela S. Davis
   I. Nominations – Jackie Cornette

NEW BUSINESS

NCLA Executive Board Report

ANNOUNCEMENTS
Next meeting August 11 at Asheboro.
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3- Program proposals have been completed -

- **Business Luncheon** - with Jeff Robbins - “*Mountain Music, Stories & Dance*” – Jeff is from Black Mountain, NC – Jeff brings traditional Appalachian music back into our hearts, intertwined with stories, history and most of all laughter!
- **“One-String Pork-n-Bean Guitar Workshop**” - Jeff Robbins will instruct participants in this hands-on workshop. All materials necessary to build this instrument will be included! “Build and Play” this unique slide guitar - a great take back idea! *(Need empty cans)*
- **E-Readers and You!**- Jeffery Hamilton will be bringing the “E-Reader Petting Zoo” – Question and Answer program!

I have contacted the Conference Committee concerning outside sources sponsoring our programs (Friends Groups)- It is OK - groups can pay direct to or through NCLA - I have asked Western Watauga Branch Library to sponsor NCLPA- by paying for Jeff Robbins - 1-day conference fee - plus his lunch - They have agreed!

We will be notified by mid May by the Conference Committee - if our proposals have been accepted and days that have been approved for our programs - our first choice is Wednesday and Thursday – October 5 & 6

I will notify Board as soon as I am notified and will send our sign up information for - hosts, door greeters etc.

Submitted: Jackie Cornette- Vice Chair
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Meralyn Meadows,
Membership Chair
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**NOTE**

Contacted  R=Replied
NCLPA plans to form a strong bond with Rita Van Duinen and her new role as Lead Instructor, Library and Information Technology Program at CCCC. We will post any announcements for CCCC LIT on our blog and list. We plan to form a strong bond with CCCC and NCLPA. The Executive Board of the NCLPA is pleased that Rita van Duinen has agreed to be on scholarship committee. This is an excellent way to link CCCC LIT and NCLPA.

Due to decreased funds and unavailability of grants NCLPA Executive Board had to make the decision to decrease the amount of the scholarship and host fewer programs at the conference. The board felt this was a necessary compromise.

NCLPA is accepting applications for the Meralyn G. Meadows Paraprofessional Conference Scholarship. Information is online-http://www.nclaonline.org/nclpa/nclpa. The MGM scholarship includes $100.00 and the cost of NCLPA's Business Luncheon. Deadline for applications is July 15, 2011.

NCLPA plans to host 3 programs at NCLA 59th Biennial Conference.

- **Business Luncheon**- with Jeff Robbins-“Mountain Music, Stories & Dance” –Jeff is from Black Mountain, NC –Jeff brings traditional Appalachian music back into our hearts, intertwined with stories, history and most of all laughter!
- **“One-String Pork-n-Bean Guitar Workshop”**- Jeff Robbins will instruct participants in this hands-on workshop. All materials necessary to build this instrument will be included! “Build and Play” this unique slide guitar- a great take back idea!
- **E-Readers and You**!-Jeffery Hamilton from the State Library will be bringing the “E-Reader Petting Zoo” – Question and Answer program!

The Library Support Staff Interests Round Table will be offering 50 Registration Assistance Awards this spring. The Awards are for $175, one-half of the LSSC registration/application fee. The ALA Library Support Staff Certification (LSSC) Program (http://ala-apa.org/lssc/) is a national certification program that allows library support staff to demonstrate their competencies and be certified by the American Library Association. LSSCP Registration Assistance Award Deadline April 30, 2011. http://www.ala.org/ala/mgrps/rts/lssirt/news/index.cfm

In the 2010 NCLPA hosts 3 programs:

- A full day with four 1-hour hands on workshops (Helping patrons with resumes, Quick Circ Desk PR, Customer Service and the Reference Interview)
- Book Repair as a preconference workshop at the ECU Paraprofessional Conference.
- Staff appreciation social.

We are pleased with the three programs but hoped for 4 regional programs. The problem is not lack of need for short one day programs; the problem is organizing these programs. NCLPA is in the same situation as many other library organizations/associations, active members are not able to follow through as they hoped due to cut backs in travel and heavier workloads in their libraries.
NCLPA is actively seeking nominations for the next election. We are using this pursuit to recruit committee members with the purpose of increasing participations and membership. Currently we only have one position without a nominee, Region 2 Director. Region 2 covers the north-eastern section of the state including Wake County to the Virginia border and to the coast. We are seeking an individual interested in helping organize programming and increase membership in this region, send suggestions to Jackie Cornette (JCornette@arlibrary.org).

Joint membership for ALA and NCLA is available at a discounted price for Library Support Staff. NCLA offers one free section/roundtable that is not explained on the ALA form; new member must contact NCLA with their selection. NCLPA sent email to all who joined with the joint for explaining this with instructions on how to join a NCLA section/roundtable. We hope they choose NCLPA as their free membership but really wanted them to get the full benefit of membership. The forms are on NCLA and ALA websites.

- Paraprofessionals $65 for ALA, LSSIRT and NCLA
- Students for $35

NCLPA made a decision to focus on retention and the surprising results are an increase in membership. Meralyn Meadows and the membership committee are contacting lapsed members encouraging them to renew and encouraging them to renew NCLA even if not NCLPA. I am personally sending out reminders to members to renew on the month they expire with a dual purpose to save money for NCLA. Thank you letters are sent to new members and a request to all members to recruit for NCLA, not specifically for NLCPA. The trend here is to encourage NCLA membership first and not focusing on our roundtable. The benefit to the library community is greater.

![Membership Graph](image)

Prepared by: Jackie Frye, Chair
NCLPA
www.nclaonline.org
Harnett County Public Library
POB 1149/ 601 S Main Street
Lillington, NC 27546
910-893-3446
jfrye@harnett.org
www.hanrett.org/library

Notes from CCCC LIT meeting:

**In attendance:**
Barbara Marson, ECU
Introductions and reports from attendees:

Curriculum Update:
- Ongoing curriculum review and update. The curriculum is being updated for current trends and technology.
- Co-op work experience. Co-op work experience is currently an elective, board advised it should be required. Board agreed with Rita that hands-on work experience was necessary for both the student and future employer. She is going to try to get it back into the required curriculum. There will be a $5 charge added to tuition to cover liability insurance for the student when they are doing their co-op work.

Proposed curriculum changes:
- NOS 111: Survey of Operating Systems – DOS (eliminate due to being outdated, hopefully before the spring classes start)
- OST 184: Records Management. The current curriculum uses cards/papers for students to put in alphabetical and numeric order. The consensus was this was not necessary that some other type electronic records management would be more appropriate.
- Development of management course. The consensus was this would make a good addition to the curriculum and possibly as continuing education course. This could bring revenue from MLS who need continuing education credit or those that have an MLS but their school did not require a management course; Management course is required for a NC Public Librarian Certificate. There is a higher need for management skills for paraprofessionals with the current trend of hiring paraprofessional in former professional positions.

Related Activities:
- Rita plans to attend ECU as a presenter.
- NCLPA Scholarship, please tell everyone. Mary Boone will share with the director’s association.
- Rita plans to be a presenter at NCLA.
- Plans for submission of courses to ALA-APA as part of LSSC certification after updating the curriculum.
- Discussion about articulation agreements with other institutions ended with the certificates, diploma and associates degree were valid on their own. At this time there were no 4 year programs in NC that made it feasible to attempt an articulation agreement. You cannot have an agreement between associate and masters programs.
- Marketing and Outreach. Suggestions were to target rural library systems where people would not drive miles to a school and high schools, possibility library club programs. Advertising on library association websites; NCLA as well as other states.

Next Steps:
- CCCC requires the advisory board to meet one time a year but the advisory board feels it is important to meet twice. Next meeting in the fall.

End of CCCC LIT report
The Executive Board of the NCLPA had an online meeting on Feb 10, 2010. The next meeting will be held on May, 2011 at 10:00 a.m. at the Randolph County Public Library in Asheboro.

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- **Business Luncheon**- with Jeff Robbins-“Mountain Music, Stories & Dance” –Jeff is from Black Mountain, NC –Jeff brings traditional Appalachian music back into our hearts, intertwined with stories, history and most of all laughter!
- **“One-String Pork-n-Bean Guitar Workshop”**- Jeff Robbins will instruct participants in this hands-on workshop. All materials necessary to build this instrument will be included! “Build and Play” this unique slide guitar- a great take back idea!
- **E-Readers and You**!-Jeffery Hamilton from the State Library will be bringing the “E-Reader Petting Zoo” – Question and Answer program!

Due to decreased funds and unavailability of grants NCLPA Executive Board had to make the decision to decrease the amount of the scholarship and host fewer programs at the conference. The board felt this was a necessary compromise.

The Library Support Staff Interests Round Table will be offering 50 Registration Assistance Awards this spring. The Awards are for $175, one-half of the LSSC registration/application fee. The ALA Library Support Staff Certification (LSSC) Program (http://ala-apa.org/lssc/) is a national certification program that allows library support staff to demonstrate their competencies and be certified by the American Library Association. LSSCP Registration Assistance Award Deadline April 30, 2011. http://www.ala.org/ala/mgrps/rtssirt/news/index.cfm

NCLPA is actively seeking nominations for the next election. We are using this pursuit to recruit committee members with the purpose of increasing participations and membership. Currently we only have one position without a nominee, Region 2 Director. Region 2 covers the north-eastern section of the state including Wake County to the Virginia border and to the coast. We are seeking an individual interested in helping organize programming and increase membership in this region, send suggestions to Jackie Cornette (JCornette@arlibrary.org).
NCLA Executive Meeting
Notes from other section/round table’s reports:

Announcements:
- Library Career Assistant for public libraries as part of Brac, invites in June.

BLINC -
- Hope to have at least 5 programs at NCLA conference
- Scholarship money for BLINC members to attend conference
- List of past workshops to the web site

College and University Section
- Oct 2010 “Instruction at the point of Need Conference” was a success.
- Conference
  - Library Instruction training for staff
  - Conference/event planning with tears
  - Distance Education Groups to sponsor online tutorial creation
  - DEG to possibly sponsor a libguides session with BLINC & CJCS
  - Would like to sponsor a library school student or two to attend NCLA

Community and Junior College Libraries Section
- Conference
  - Program with BLINC
  - How Libraries connect with e-learning
  - Info literacy for students

Government Resources Section
- Decided to do webinars this year, not physical meetings/workshops.
- They are inviting everyone to attend and will post sessions on the webpage for everyone. [http://www.nclaonline.org/government-resources/grs-past-events](http://www.nclaonline.org/government-resources/grs-past-events)
- Help! I’m an Accidental Government Information Librarian
  - April 14, The basics
  - May 11, Genealogy using Government Information
  - Upcoming sessions; Census, American Fact Finder, Military History, State Agencies Database, Legal Research Basics and more.

LAMS
- 3 programs at NCLA conference
  - Virtual Libraries / customized NC Live homepages
  - Panel of New and “Seasoned” Library directors
  - Morale issues in libraries

Literacy
- 2 programs at NCLA conference
  - Co-sponsored program with YSS on boys’ reading
  - American Dream Starts @ your library

New Members
• Conference
  o Get to know NCLA event in September
  o Welcome reception
  o Conference mentors
  o Resume review workshop
  o Tips for library job seekers

NC Association of School Libraries

NCLPA
North Carolina Library Trustees Association
• Conference
  o Showcase of Ideas for programming
    ▪ 2-3 authors
    ▪ Techies to go
    ▪ Teen program
  o Ask directors to invite friends and trustees
  o Tips on how to get money out of legislation
  o Carol is Temp chair for event
  o State Library going to do a trustee workshop

Public Library
• Fabulous Friday Mini-Conferences
• Wine & cheese reception instead of luncheon at conference with Celtic band and Celia Rivenbark.
• Possible 6 programs: ereaders, open source, state-wide library card, advocacy, marketing and the future of libraries. Marketing as a ½ preconference and Civil War preconference program.
• Card drill team event.
• Science Fiction author Connie Wilson.

Reference and Adult Services Section
• Conference program and luncheon; Do you have the right image for success?

Round Table for Ethnic Minority Concerns
• Each board member responsible for recruiting one new member.
• Conference: possible preconference program that deals with etiquette lunch/dinner. Conference program as a follow up. Possible programs on social media and social networking.

Resources and Technical Services Section
• Conference
  o 2 sessions on e-book acquisitions
  o RDA: state of the state panel
  o Tech Services reorganization
  o A metadata overview
  o A session on e-journal batch cataloging using MARCEdit
• New wiki http://nclartssboard.pbworks.com/w/page/38978266/NCLA---RTSS---Board---Wiki

Special Collections Round Table
• 2 confirmed conference program and 1 idea.
Technology and trends round table
- They just started talking about workshops.

Women’s Issues

Youth Services Section

Conference 2011
- Committee met monthly.
- Looking for volunteers.
- NCLIVE is the first sponsor.
- Would like to sponsor a basket auction. Asking each section and roundtable to create a themed basket. NCLA will split proceeds.
- NCLA Executive Board dinner on Tues night of the conference.

Constitution, Codes and Handbook
- Timothy Owens has accepted a job at ILMS in Washington, DC. He will be leaving at the beginning of May.
- NCILL users group almost has 100 signers to become a section.

Endowment
- Fund balance as of Sept 30, 201 was $52,472.80. The available amount for distribution was $2,220.00.
- A motion was approved Jan 29, 2011 to combine the Scholarship funds with the NCLA Endowment funds. This will be done as the CDs mature.

Finance
- NCLA office broken into and laptop stolen. Did not plan for this expense in the budget.

Intellectual freedom

Membership

Nominating
- Nominees are at the end.

Operations
- 3 conference planning meetings.
- NCLA laptop stolen $500 insurance deductible. Lo-jack on new laptop.
- Kim on vacation May 9-13

Public Policy
- 28 registered for the May 9-10 National Legislative Day.
- At least 1 representative from each of the 13 districts.
- Under budget by almost $100.

Scholarships

Website
- Twitter feed added in March; nclaonline (53 followers)
• Ad space for sale on the website.
• Looking at membership management software.

**ALA council**
- Requested that we think about how the listserve is monitored. Currently Kim is the only person who can release messages posted. If she is not available we may miss deadlines. Example; the reminder to vote for ALA was posted after the election.

**NC Libraries**

**Snapshot Day (Sherwin Rice)**
- There are plans to combine all the information and post but it is delayed. The person responsible had an personal emergency and will do it ASAP.

Send photos of LSTA to Carol Walters. Carol.Walters@SRLS.info

**State Librarian**
- Original budget has a 10% cut in state aid to libraries, was increased to 15%.
  - They will lose 9 positions; add that to the 12 previously lost.
  - Asking public library directors to push friends and trustees to advocate.
- No cut to NCLIVE- that serves as a match for federal money
- They did not meet maintenance of effort this year resulting in a 6% cut
- 14% cut in federal funds puts them back to 2003 levels = fewer grants
- NCPedia won ALA award and $3000. The $3000 will go back into the project.
- Programs at conference
  - Pettings Zoo with NCLPA
  - Trustees Workshop
  - LSTA Grant Writing
  - Demo of Literacy Map
  - Social Media
  - NCPedia
  - Government Publications to digital
  - Leadership
  - Digitization – NC Digital Heritage http://www.lib.unc.edu/ncdhc/
  - Pam Jaskott suggested to stop Swap & Chat (everything is online now)

Next meeting is July 22 in New Bern
MOTION
MOVED that:
The NCLPA Executive Board:

(1) Change Eligibility for Meralyn G Meadows NCLA Conference Paraprofessional Scholarship.
   a. To a NCLPA member.
   b. Remove the employment factor.
   c. Open the Meralyn G Meadows NCLA Conference Paraprofessional Scholarship to those holding an MLS as well as Paraprofessionals.

Old wording:
Eligibility: Any current North Carolina library employee working in a full or part time, permanent capacity who does not hold a master’s degree in any area of library science — i.e., MLS, MIS, MSLIS — is eligible to apply. Previous scholarship winners are not eligible.

New wording:
Eligibility: Any member of NCLPA. Previous scholarship winners are not eligible.

(2) Change Requirements for Meralyn G Meadows NCLA Conference Paraprofessional Scholarship

a. Remove that NCLPA will provide the winner’s membership fee to the NCLPA roundtable.

Old wording:
Requirements: The scholarship winner will be required to serve on the NCLPA Scholarship Committee for the following two-year term. While serving on the committee, he or she must retain NCLA membership. NCLPA will provide the winner’s membership fee to the NCLPA roundtable for the two years served on the Scholarship Committee.

New wording:
Requirements: The scholarship winner will be required to serve on the NCLPA Scholarship Committee for the following two-year term. While serving on the committee, he or she must retain NCLA and NCLPA membership.

By: Jackie Frye, Chair, NCLPA
Seconded by: ________________________
Session: ___________________________
Date: ____________________________