

Meeting Minutes:

1. Call to order 11:14
2. Members present
 - a. David
 - b. Lynda
 - c. Jennifer
 - d. Michele
 - e. Anu
3. Agenda Items
 - a. NCLA Executive Board Update
 - i. Durham—Met January 30th
 1. First of the new Executive Board
 2. Update on the finances
 - ii. Biannual conference
 1. David will attend, or Lynda in his place if necessary
 - b. Section Update
 - i. 24 paying members as of January
 1. Down from 25 last year
 2. Thinking of ways to increase membership?
 - ii. Lynda
 1. Help webinar series
 - a. Federal Register/Regulations is the next one
 - b. July will be off
 - c. June is open for presentation proposals
 - d. Booked after August
 - e. If you have any ideas for presentations, please suggest them
 - iii. Jennifer
 1. Requesting a follow up on some data analytics for attendance.
 - c. 2014 Annual Meeting/Workshop
 - i. We should plan an event:
 1. Date: Late May/Early June would be a good time frame
 2. Location: Elon? (as we did in 2012)
 - a. Jennifer agrees that she will ask if Elon main campus can host it.
 - b. It would need to be after May 24th, as that is Elon's commencement
 3. Date suggestions: Usually happen on Friday afternoons.
 - a. Friday, May 30th or Friday, June 13th as possible dates
 - b. Jennifer will check the dates to make sure that Elon can host
 4. Possible speakers?
 - a. Beth Rowe to give update
 - b. State documents coordinator to give update (Jennifer Davison)
 - c. Jaime Huaman from GPO (formerly from Wilmington)

- i. Expressed interest in coming in to talk about GPO updates.
 - d. Michele to make a preliminary agenda for speakers for the meeting.
 - i. David can assist
 - e. Timing: 5 to 6 hour event.
 - f. Michele will contact Beth Rowe.
 - i. Beth is open to both dates with a slight preference to May 30th.
 - g. Research or subject focus presentations
 - i. Open to ideas
 - ii. Federal/State government information related
 - iii. Nothing more than 1 hour per session
 - iv. A mix would be a good approach
 - 1. Past: GIS, political blogs.
 - v. Call for proposals on section listserv
 - 1. David to do
 - a. Will also ask for date preference—after Jennifer confirms dates with Elon.
 - vi. Also ask colleagues interested in presenting
 - h. Jennifer suggested contacting a ProQuest rep to attend
 - i. Anu will check the amount in the bank to see if we can reimburse travel if necessary
 - j. Food: Lunch on our own
 - i. Giving about 90 minutes for a lunch period
 - k. Giving people incentive to join
 - i. Open the workshop up to all NCLA members, not just GRS section members
 - l. Cost to attendees: Free.
- d. Other agenda items?
 - i. Next meeting: approximately one month from now, we will meet again
 - 1. David will set up at Doodle
 - 2. We will primarily focus on talking about the workshop
 - 3. Hopefully will nail down a date and location and then proceed from there.