

Minutes from the NCLA RTSS Executive Board Meeting
Held on January 13, 2006, 10:00 AM
UNC Greensboro Jackson Library

6 members were in attendance: Beth Cramer, Allen Mosteller, Charlie Lackey, Barbara Marson, Allan Scherlen, and Euthenia Newman.

The meeting opened with the distribution of the meeting agenda and the minutes from the 11/11/05 meeting.

Introductions

Motion to approve 11/11/05 minutes was made by Charlie; motion was seconded and unanimously approved. Beth will attend the NCLA Executive Board Meeting on 1/27/06 and will submit approved minutes for our section.

Beth will contact Sha Li and Susan about appointment of interest group chairs. No serials section chair has been found as of yet.

Planning of the RTSS Spring Program:

1. Discussed location – needs to accommodate up to 100 attendees with an expected turnout of 65-70 persons. The workshop will be held in the central part of the state with either Winston-Salem or Greensboro as the location. Charlie will investigate facilities for the workshop at Winston-Salem State, Euthenia at NC A&T, and Sha Li at UNCG. Beth stated that attendance would be capped at no more than 100 individuals. Lunch arrangements were discussed with the idea of having catered box lunches for attendees to eat together at the workshop. Lunches will be ordered in advance and individuals will be responsible for payment whether they show up or not. Catering options will be explored. A question during the facilities search will be the availability of projectors and internet access.
2. Programming – It was suggested to call the NCLA list to find persons interested in offering a program and also to investigate SOLINET offerings. Tentative schedule is to start at 10 AM and end at 3-4 PM with a lunch hour from noon until 1 PM. There was discussion about different length sessions dependent on the topic presented. Topics to present were looked at from the 11/11/05 meeting minutes to review ideas brainstormed. The goal is to present multiple programs for each area (cataloging, serials, acquisitions, and collection development). Possible SOLINET sessions include WorldCat Collection Analysis and Connexion searching. Beth will contact SOLINET about costs and course availability. Patti Easley sent an email to the Board suggesting a program about authority control. Susan was assigned to do a program for acquisitions on an as of yet undecided topic. The preliminary plan of sessions is as follows:
 - Barbara – Programs to Help Support Staff covering empowerment and ways to get involved (Overall, 1 hr.)
 - Charlie – Ins and Outs of Electronic Invoicing (Acquisitions, 1 hr.)

Allan S.- Ten Year Perspective on the Web (Collection Development, 90 min.)
Euthenia – Overall Management of Serials (Serials, no length specified)
Sha Li – Budgeting for Serials (Serials, no length specified)
Beth – Update on Public Services; or, What’s hip and happening out front
Susan—Acquisitions topic
Patti—Program on Authority Control
Beth—Two Solinet programs

Other suggested topics were: (1) cataloging of e-resources vs. solely providing a web access portal; (2) analyzing overlap of serials packages; (3) serials inflation impact on budgets, package deals, and consortia deals; (4) how has the influx of e-resources affected print collection decisions and changes; and (5) Beth is willing to do a REFORMA program “Acquisitions for the Latino Community if an additional session is needed. Other topics mentioned were Evolution of Staff Skills from holdings of print to increased holdings of e-resources; and Impact of Open Access on library journal collections.

10 ideas for sessions were defined, and with double SOLINET sessions (if available and affordable).

Final agreement on action points:

1. Investigate three institutions as mentioned above. Need auditorium and 3 or 4 additional classrooms with at least 2 rooms with internet access.
2. Target workshop date is either Friday 4/21 or 4/28.
3. Cap total attendance at 100 persons.
4. Doubling SOLINET sessions for maximum attendee coverage is desired if possible.
5. Workshop timetable:
 - 10:00 - 10:15 AM – Opening General Session
 - 10:20 - 11:50 AM – 4 Concurrent Sessions
 - 12:00 – 01:00 PM – Lunch
 - 01:00 – 02:00 PM – Concurrent Sessions
 - 02:15 – 03:45 PM – Concurrent Sessions (could be changed to 3:15 PM)
6. Have location/institution for workshop selected by 1/27/06.
7. Program proposals finalized by 1/27/06.
8. Program formatted and printed by 2/14/06 with mailing to section members directly after this date.

Respectfully submitted by Allen Mosteller
January 16, 2006.