**NCLA RASS Business Meeting-Online**

**Meeting Minutes –1/17/24-3:00PM**

**Our Web Page -** [**https://nclaonline.wildapricot.org/rass**](https://nclaonline.wildapricot.org/rass)

**Facebook -** [**https://www.facebook.com/groups/nclaRASS**](https://www.facebook.com/groups/nclaRASS)

**Present Members:**

* Michelle Osborne
* Walter Lanham
* Velappan Velappan
* Emily Leachman
* Suvanida Duangudom

**Past minutes:**

* <https://nclaonline.wildapricot.org/RASSminutes>

**Notes:**

1. Welcome!
2. Board Member Update-2023-2025
   1. Treasurer: Vacant
   2. Special Library Rep: Vacant
   3. College & University Rep: Vacant
   4. 2 Member at Large Spots are also vacant
3. Discussion on Filling Vacancies
   1. Walter will seek Special Library Representative candidate at ECU’s Music Library.
   2. General discussion on other vacant board spots, including Velappan intending to seek out potential members for College and University representative position.
   3. Member at Large positions will need to be filled as well, and we may gauge interest from NCLA and RASS members.
4. Rewriting the by-laws will be explored to potentially combine roles, specifically Secretary/Treasurer. Velappan would need to have Executive Board approve any changes we might make.
5. Total RASS membership: 93 members
6. Programming ideas:
   1. Possible Fall workshop discussed. This would likely be virtual in nature. Potential topics for workshop include Artificial Intelligence, Chat GPT and latest library trends.
   2. We plan to reach out to membership for ideas, even NCLA membership at large.
   3. We are leaning towards a half a day workshop, possibly October, on a Friday.
7. Communication
   1. How can we better reach members? Buzz Sessions quarterly could be an option. Board could reach out to colleagues/friends to find 3-4 sessions a year.
   2. Suvanida mentioned a survey to members on potential topics. Let members decide topics and additional feedback.
   3. Velappan will create a survey for the board to review
8. FB Post Schedule:
   1. Jan-Velappan
   2. Feb-Michelle
   3. March-April
   4. April-Suvanida
   5. May-Emily?
   6. June-Velappan
9. Next NCLA Executive board meeting: January 26th, 10:00AM (virtual)-Emily attending on behalf of Velappan
10. Next RASS meeting: April 17, 2024 3:00pm-4:00pm
11. Meeting adjourned at 3:45PM