

NCLPA Executive Board Fall Quarterly Meeting
Wake County Public Library, Cameron Village Branch, Raleigh, NC
Wednesday, September 28, 2006

Attending: Annis Barbee (Chair), Linda Hearn (Executive Board Advisor), Anthony Myles (Secretary), Carolyn Hatcher (Region 1 Director; Nominations Committee), Angela Davis (Region 2 Director), Barbara Torpy (Region 3 Director), Wendy Barber (Region 4 Director), Marcia Johnson (Publications Committee), Jean Wilson (Archives Committee), Meralyn Meadows (Historian & ALA/NCLPA Liaison)

Welcome

Annis called the meeting to order at 10:00 a.m. and thanked all for attending.

Minutes from the June 29, 2006 Meeting

The minutes from this meeting were accepted as amended.

Treasurer's Report

Linda Hearn reported that the balance for NCLPA stood at \$1413.71 before the start of today's meeting.

Chair's Report

Annis presented the following items:

- Annis to attend the NCLA Executive Board Meeting October 20 in Hendersonville, NC, Mutual Respect Task Force Survey on the agenda
- Vacant positions on the NCLPA Executive Board:
 - Annis to appoint Malinda Sells as Treasurer and Carolyn Hatcher as Membership Chair. Malinda is Branch Librarian, Yadkin County Public Library, Yadkinville, NC.
 - Robert Burgin, NCLA President, would have to appoint the Vice Chair if the Board cannot fill the vacancy
 - Annis to call Amy Smith and Angela Whitehurst to learn each one's interest in serving as Vice Chair/Program Chair until the 2007 NCLA Biennial Conference

Committee Reports

- **Conference** (Linda Hearn)
 - Discussion of program possibilities:
 - Wednesday – 2 sessions –workplace stress presentation - Annis and Nia
 - Thursday – 9:00 a.m. business meeting, lunch meeting, 2 sessions (morning - NC legal resources; afternoon – Firestar)
 - Friday – 1 session – early morning – 3 mystery writers
 - Different lunch time than LAMS
 - Need list of names from Board members for luncheon speaker, aiming for Thursday: Suggestions included Will Manley, *Library Journal* columnist; Firestar motivational speaker; Walt Wulfram, entertaining linguistics professor, dialects; Bill Leslie, WRAL-TV news anchor
- **Program** (Linda Hearn)
 - “Work Smarter, Not Harder” workshop: Ergonomics – morning session; Competencies in technology – afternoon session
 - Linda to contact speaker for morning session; Meralyn Meadows to call Raye Oldham at the State Library for the afternoon session
 - Looking at March 5 week, spring break at Wake Forest University

- Program schedule: 10:00-10:20 Welcome/ 10:30-12:00 Ergonomics/ Noon-1:15 Lunch/ 1:30-3:00 Competencies in Technology/ 3:15 Close
- Certificate of completion for each person attending

- **Membership** (Annis Barbee)
 - 82 members, holding steady
 - NCLPA Executive Board members discussion on approach to grow membership:
 - Call on libraries (large cities first) to recruit members and meet staff
 - Need involvement with Charlotte area – Annis to call Dave Goebel at Central Piedmont Community College (CPCC), Dean of Library Services
 - Make contact with Library Branch Managers Association as many members are paraprofessionals; 16 universities are backbone (LAUNCH spring meetings)
 - “Beat the Bushes” Campaign
 - Annis to go on tour after Board identifies largest targets and biggest supporters
 - Timeline – October 2006-June 2007 – Phase I
 - Charlotte area, Mecklenburg County – Region 3
 - Asheville – Region 4
 - Greenville, Pitt County – Region 2
 - Fayetteville – Region 1
 - Educational Materials packets
 - Fact sheet/History of NCLPA
 - Membership form
 - Brochure
 - Newsletter
 - NCLPA map with regions
 - Bookmark with new logo
 - Cover letter from NCLPA Chair
 - Lobby display – part of educational materials
 - Letter from Annis to library directors: NCLPA doing big push, for example, for Charlotte-Mecklenburg and want Barbara Torpy (Region 3 Director) to participate. Letter would be tailored for each regional director.
 - Regional director would join Annis in making presentation at selected libraries..
 - Let Robert Burgin know and see if he would attend.
 - Annis to prepare a proposal to the NCLA Board and copy to the NCLPA Google Group:
 - New members, participation, awareness, support
 - Timeline October 2006-June 2007
 - Target areas by counties
 - Content overview of educational materials

- **Publications** (Marcia Johnson)
 - *Visions*, NCLPA newsletter, to be published between Thanksgiving and Christmas
 - Will begin revising printed materials bearing new logo and send copies to the board via e-mail for comment and approval

ALA Liaison Report/Update (Meralyn Meadows)

“Non-MLS Salary Survey “ has been completed. In North Carolina, of the 94 libraries invited to respond, 27 replied. Responses were received from 15 public and 12 academic libraries. For more information on the survey, visit www.ala-apa.org/salaries/nonmissurveyfacts.html. ALA is charging \$100 per printed copy.

Old Business

- **Google NCLPA Mail Group Pilot** – Successful and being used by the Board as a communication alternative to e-mail

- **Logo Development/Legal Documentation**
 - Designed by Trevor Hughes, Assistant Director of Law Computing at Wake Forest University at the request of Jean Wilson
 - Letter to Annis by designer gives exclusive rights to the NCLPA to promote the organization

- **NCLPA News Blog Pilot**
 - Angela Davis to monitor traffic on blog
 - To be advertised as pilot on NCLA listserv
 - To be linked to NCLPA web page

Other Business

Jean Wilson asked about disposition of archives materials and what should be done with them. Discussion tabled until later. Jean to digitize archives beginning with today’s meeting using flash drive and/or CD.

Winter Meeting 2007

No exact date or place determined for winter meeting of Executive Board, but will be held after January 2, 2007.

After this announcement, the meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Marcia H. Johnson
Acting Secretary, NCLPA