

**NCLPA Executive Board Summer Quarterly Meeting  
Randolph County Public Library; Asheboro, North Carolina  
Wednesday, June 22, 2005**

Attending: Annis Barbee (Chair), Jackie Cornette (Vice Chair/Chair-Elect), Linda Hearn (Past Chair), Christian Burris (Secretary), Linda Ziglar (Treasurer), Jackie Frye (Region 1 Director), Barbara Torpy (Region 3 Director), Wendy Barber (Region 4 Director), Marcia Johnson (Membership Committee Chair)

Absent: Sheila Little (Region 2 Director), Shirley Hamlett (Nominations Committee Chair), Meralyn Meadows (Programming Committee Chair), Anthony Myles (Archives Committee Chair, Programming Committee), Jean Wilson (Conference Committee)

Welcome

Annis called the meeting to order at 10:16 a.m. and thanked those present for attending today's meeting.

Minutes from the April 21, 2005 Meeting

The minutes from this meeting were sent by Christian Burris via e-mail to the Executive Board before today's meeting. Marcia made a motion to approve the minutes, and Jackie Frye seconded the motion. Following a voice vote, the minutes were approved.

Treasurer's Report

Linda Ziglar reported that the current balance for the roundtable stands at \$1,532.05. This includes paper that was purchased for the upcoming newsletter and lunch for today's meeting. In addition, \$5 which had not been included in the previous report by NCLA was added to the current balance. By consensus, the treasurer's report was also approved.

Chair's Report

Annis had the following items:

- The next NCLA Executive Board meeting will be Friday, July 15. Annis has planned to make a presentation about revising outdated language for the qualifications of the formal awards for NCLA.
  - Annis will write a document about the language and send it by e-mail to the executive board before the meeting.
  - Past President Ross Holt has written a letter of support for this proposal.
  - Linda Hearn said the eight COPE delegates for North Carolina could meet to discuss the next steps for statewide inclusion, beginning with an e-mail discussion which would include the executive boards of both NCLPA and NCLA for proper backing.
- The Mutual Respect Task Force survey results have been sent to the NCLA Executive Board in a spreadsheet. The next phase will be to craft a clear, straightforward recommendation to the NCLA Executive Board about the next steps that should be taken.

## Committee Reports

The following reports were presented:

- Programs (Meralyn Meadows):
  - There was no report from this committee because Meralyn was on her way to the ALA Annual Conference.
- Membership (Marcia Johnson):
  - Following the discussion from the last meeting about whether NCPLA could become a section, Marcia found that sections require 100 members to apply for the designation. (NCLPA currently has 84 members.) She will do further research on the requirements and benefits for later consideration.
  - Marcia sent an e-mail to NCLA Administrative Assistant Kim Parrott about receiving a monthly membership list for NCLPA, and she has been receiving them since her request. However, she has not received a response from Teresa Wehrli of the NCLA Membership Committee about having a conversation, despite copying the e-mail to both NCLA President Pauletta Bracey and NCLA Vice President Robert Burgin.
  - Ellen Dickey has made a request for assistance with both selection criteria and fund solicitations for the new Susan Cole Webb Memorial Scholarship for Library and Information Technology, named for a student who had been enrolled in the program at Central Carolina Community College (CCCC).
    - Marcia asked board members to send suggestions to her on their own time, and she would forward them to Ellen.
    - Also, Marcia suggested that a brief announcement could be added to both the CCCC website and the NCLPA newsletter indicating that the scholarship is currently under development but has not yet been established.
  - Marcia recommended Kim Sirois of the Harnett County Public Library for membership chair during the next biennium.
- Publications (Jackie Frye and Marcia Johnson):
  - The deadline for submissions to the newsletter is Friday, July 1; it will be printed and mailed to members on Friday, July 15. Jackie and Marcia will assemble the contents and e-mail the copy to Linda Hearn for printing.
  - Contents for the newsletter will include:
    - The name of the conference scholarship winner
    - Information about the upcoming conference
    - Results from the election
    - Chair's message
- Nominations (Shirley Hamlett):
  - Shirley has agreed to serve either as chair for the committee or an advisor to a new chair during the next biennium. Annis will send a personal thank you note to Shirley for her work and add a public note to the newsletter along with the election results.
- Conference (Jackie Cornette):

- Jackie passed around an updated conference schedule to the group. She will e-mail the final version once it has been announced.
- Volunteers will be needed for various duties during the conference, and the board agreed to take on several roles:
  - Creation, distribution, and collection of evaluation forms: Linda Hearn
  - Photographers: Christian, Jackie Frye, Marcia
  - Gifts for six conference speakers: Annis, Jackie Frye
  - Centerpieces and door prizes for conference lunch: Linda Hearn and Barbara
  - Design certificate for conference scholarship winner: Meralyn
  - Candy for the conference display table: Wendy
- Project grants will cover speaking fees for Al Yountz.
- Jackie Frye will check with the Algonquin Press for writers who could sit at the display table.
- A basket will be given away as a door prize at the conference display table. Board members will bring items to the meeting on Wednesday, August 24 that will be placed in the basket.
- Linda Hearn has suggested several changes to the by-laws that will be presented for a vote during the business meeting (she will bring a printed list for the board at the next meeting) :
  - The by-laws committee changed to an ad hoc committee rather than a standing committee
  - The conference scholarship committee added to the list of standing committees
  - Deleting the word “mail” from the section concerning ballots
- The conference scholarship committee (made up of Jackie Cornette, Wendy Barber, Jean Wilson, and Suzanne Wilson of Catawba College) met and reviewed fourteen applications. After the review, the committee recommended Lillian D. Daughtride, branch manager of the Marion Davis Memorial Library in Old Fort (located in McDowell County), to be the recipient of the conference scholarship for this biennium. The board approved this recommendation by voice vote, along with the second and third choices by the committee who would serve as alternates.

### Old Business

The committee called by Annis to design an NCLPA logo had met before today’s meeting, and Barbara presented three choices for the board to review. During the discussion that followed, two details emerged:

- Although no specific logo was chosen, the board liked elements from each of the three.
- Marcia has a family connection at the Advertising and Graphic Design program at Wake Technical Community College. She communicated the board’s objective to have a unique logo for the roundtable, and her relative agreed to help.

As a result, the board established a set of guidelines for the design of a possible logo and Marcia will send them to Wake Tech. The guidelines included selected design features by the board from the potential logos at today's meeting.

New Business

Annis will check about creating a protected listserv/discussion group for the board that would reside on the servers at NCSU. It would be accessible from a link on the main NCLPA webpage.

Fall/Conference Meeting 2005

The next meeting of the NCLPA Executive Board will be Wednesday, August 24, 2005 at the Randolph County Public Library in Asheboro, North Carolina.

After this announcement, the meeting was adjourned at 2:10 p.m.

Respectfully submitted,

Christian J. Burris  
Secretary, NCLPA