

**NCLPA Executive Board Fall Quarterly-Conference Meeting  
Randolph County Public Library; Asheboro, North Carolina  
Wednesday, August 24, 2005**

Attending: Annis Barbee (Chair), Jackie Cornette (Vice Chair/Chair-Elect), Linda Hearn (Past Chair), Christian Burris (Secretary), Linda Ziglar (Treasurer), Barbara Torpy (Region 3 Director), Wendy Barber (Region 4 Director), Marcia Johnson (Membership Committee Chair), Meralyn Meadows (Program Committee Chair), Jean Wilson (Conference Committee)

Absent: Jackie Frye (Region 1 Director), Sheila Little (Region 2 Director), Shirley Hamlett (Nominations Committee Chair), Anthony Myles (Archives Committee Chair, Program Committee)

Welcome

Annis called the meeting to order at 10:10 a.m. and thanked those present for attending today's meeting.

Minutes from the June 22, 2005 Meeting

The minutes from this meeting were sent by Christian Burris via e-mail to the Executive Board before today's meeting. Following a review of the minutes, two corrections were made. Barbara made a motion to approve the minutes as corrected that was seconded Linda Ziglar, and the minutes were approved by voice vote.

Treasurer's Report

Linda Ziglar reported that the balance for NCLPA stood at \$1,492.81 before the start of today's meeting. Three additional receipts for newsletter materials were turned in by Linda Hearn and will be incorporated into the report at the next meeting.

Chair's Report

Annis had the following items:

- The work on the Mutual Respect Task Force survey is complete. The initial draft of recommendations has been finished, and the final draft will go to the NCLA Executive Board before the conference board next month. Annis believes that it will be a good tool for advocacy and the exchange of ideas.
  - The results will be presented to the membership of NCLPA during the business meeting at the NCLA conference, and the NCLPA board will be expected to attend.
  - The final document will ad the following details:
    - The term "support staff" will be consistently used.
    - A definition of terms and statistics from the survey will be placed at the beginning to catch the attention of the reader.
    - A mechanism for NCLA to follow-up and report to the membership will be added.
- Annis was unable to attend the last NCLA Executive Board meeting, so she could not present the proposal about revising the language for NCLA awards. Instead, Jackie Cornette- as the new chair of NCLPA- will write a letter to incoming NCLA President

Robert Burgin suggesting the issue could be revisited before the next slate of awards. The inclusiveness resolution would be cited as a point of reference for the issue.

- Annis is now a member of both ALA and LSSRT. She is planning to attend the ALA conference in New Orleans next summer.
- Meralyn's nomination for the Roberts Award was submitted before Tuesday, August 10. The winner will be announced during the NCLA Conference next month.
- Annis will be updating the NCLPA website in September in time for the conference.

### Committee Reports

The following reports were presented:

- Program (Meralyn Meadows): There was no report from this committee.
- Membership (Marcia Johnson):
  - Marcia contacted Kim Parrott and Robert Burgin to ask about the process from changing from a roundtable to a section.
    1. She learned that there was no difference between either naming convention, but that it was a matter of perception. A change in the NCLA constitution would also be required for such a change.
    2. After a brief discussion, it was decided to table this issue for the time being.
  - Marcia is still receiving monthly membership lists from the NCLA office.
  - Ellen Dickey reported that the proposed scholarship at Central Carolina would now be named the Library and Information Technology Scholarship. However, further development has been stalled until certain details can be resolved. A role for NCLPA with regards to this scholarship will be decided later as well.
  - Update on the NCLPA logo:
    3. Marcia has sent the specifications, criteria, and ownership copyright questions about a potential logo to Irene Jahns at Wake Technical Community College.
    4. Since classes began on August 15, Ms. Jahns will be sending these specifications to students immediately with a deadline set for sometime in October for the designs.
    5. From these entries, Ms. Jahns will select three and send them to the NCLPA board for final approval.
- Publications (Marcia Johnson):
  - The last issue of the newsletter was well received.
  - Future issues will keep the same layout of one 11" x 17" page with one 8½" x 11" insert.
- Nominations (Annis for Shirley Hamlett):
  - Linda Hearn suggested that a toolkit could be prepared for new officers coming onto the board.
    6. Annis will write a welcome letter to the new officers and Jackie will assemble the items (handbook, by-laws, recent newsletter, contact information and general roundtable information).
    7. The toolkits will be sent to new board members before the conference.
  - An orientation session for new officers was also proposed; this would likely happen during the future NCLA conferences.

- A motion was made for board members, current and incoming, to go to Linda Hearn's house for an informal gathering. The motion was passed by voice vote, and gathering was set for Wednesday, September 21 at 6 p.m.
- Conference (Jackie Cornette):
  - Sign-up sheets for monitors at the display table and photographers were sent around to those present. Greeters and hosts for each program have also been set.
  - Jackie will confirm whether a time change listed for Al Yountz's program on Wednesday is correct, since it differs on the NCLA website and the paper schedule.
  - The proceedings for the luncheon will be:
    1. Presentation of scholarship winner Lillian D. "Dee" Daughtridge.
    2. Al Yountz's program.
    3. NCLPA business meeting.
  - Jackie also received the information regarding the table set-up for the conference lunch.
  - Linda Hearn completed a draft of the program evaluation form. After a few minor revisions, the length of the form was reduced from two pages to one page.
  - An announcement will be made before each program for cell phones to either be turned off or placed in vibrate mode.
  - Arrangements have been made for conference scholarship winner "Dee" Daughtridge.

### Old Business

- Linda Hearn distributed copies of suggested changes to the by-laws. These changes will be presented to NCLPA members at the business meeting during the conference next month.
  - The by-laws committee submitted these changes for the board's approval. They were passed by unanimous consent.
  - The issue of e-mail voting will be settled later, along with changes to the procedures for nominations and the NCLPA handbook.
- Annis said that the possibility of NCSU to host an NCLPA listserv is still open. She plans to investigate further about what it will take to make it happen.
- A study about NCLA membership renewals by NCLPA members could be conducted by both the membership chair and the nominations chair during the next biennium. This could be a method not only to gather retention statistics but to also understand why some members renew only during conference years.

### New Business

Meralyn would like to send a report to Library Mosaics magazine about NCLPA's participation during the upcoming NCLA conference; Annis will e-mail the editor for more information.

### Fall Meeting 2005

The next meeting of the NCLPA Executive Board will be Wednesday, October 26, 2005 at the Randolph County Public Library in Asheboro, North Carolina.

After this announcement, the meeting was adjourned at 2:14 p.m.

Respectfully submitted,

Christian J. Burris  
Secretary, NCLPA