

**NCLPA Executive Board Spring Quarterly Meeting
Randolph County Public Library; Asheboro, North Carolina
Thursday, April 21, 2005**

Attending: Annis Barbee (Chair), Jackie Cornette (Vice Chair/Chair-Elect), Christian Burris (Secretary), Linda Ziglar (Treasurer), Jackie Frye (Region 1 Director), Wendy Barber (Region 4 Director), Marcia Johnson (Membership Committee Chair), Meralyn Meadows (Programming Committee Chair), Anthony Myles (Archives Committee Chair, Programming Committee)

Absent: Linda Hearn (Past Chair), Sheila Little (Region 2 Director), Barbara Torpy (Region 3 Director), Shirley Hamlett (Nominations Committee Chair), Jean Wilson (Conference Committee)

Welcome

Annis called the meeting to order at 10:04 a.m. She announced that Barbara would be taking some time away from executive board meetings for medical reasons, but that she would remain active with the activities of the roundtable. Annis also acknowledged that both Linda Hearn and Linda Ziglar were recovering from their own recent illnesses.

Minutes from the March 1, 2005 Meeting

The minutes from this meeting were sent by e-mail to the Executive Board before today's meeting. Jackie Frye made a motion to approve the minutes, and it was passed by voice vote.

Treasurer's Report

Linda Ziglar reported that the balance still stands at \$1,755.62, less the cost of the paper for future newsletters and lunch for today's meeting. Marcia made a motion to approve the treasurer's report, and it was also passed by voice vote.

Chair's Report

Annis had the following items:

- The full results of the Mutual Respect Task Force Survey have been posted to the NCLPA website. Annis felt that the survey demonstrated that NCLA can improve communication lines and increase issue awareness; the next step will be an analysis of the answers in order to make a final report to the NCLA Executive Board. In all, 216 surveys were returned, and several demographics were gleaned from the responses:
 - 32 percent of the surveys came from professional staff, while 68 percent came from paraprofessional staff.
 - 65 percent of the surveys came from people who worked in public libraries, 17 percent from community college libraries, 12 percent from academic libraries, and 3 percent from special libraries. (The remaining 3 percent did not indicate where they worked.)
 - 74 percent of the responses felt that library work was widely respected; however, individual responses revealed that there were underlying feelings that this may not always be the case.

- 41 percent of those who responded indicated that they would consider participating in development activities on their own time, while 96 percent indicated that they would participate during business hours.
- NCLA is looking for ways to expand its membership, which stood at 1,323 members before today's meeting. In addition, NCLA has been considering the merits of other endeavors, such as using a lobbyist in the state legislature versus a revised marketing approach and making the most of dwindling resources.
- Several items came from the last meeting of the NCLA Executive Board:
 - A pay equity task force has formed. It will use the findings of the Mutual Respect Task Force Survey as a starting point, and a full report is expected by the summer of 2006.
 - The Executive Board is divided on the question of annual conferences. Director Dale Cousins had suggested a "middle ground" during off years where NCLA would provide the overhead for any programs sponsored by the roundtables and sections. The issue will be decided by the NCLA membership during the upcoming election
 - Other ballot initiatives for the NCLA elections include raising annual dues as well as the creation of a lifetime membership category.
 - The lobbyist for NCLA to the state legislature has proposed an NCLA license plate, with a portion of the revenue going back to NCLA. The measure has not yet passed.
 - Sandy Cooper is no longer serving as state librarian. In spite of this change, interim librarian Jeanne Crisp has assured the NCLA Executive Board that the State Library will fund \$10,000 worth of project grants for the NCLA Conference in September and pay for the publication of two issues of Tar Heel Libraries. The State Library is also funding several conference grants in the coming year, with first time attendees receiving top priority.
 - Lisa Sheffield, chair of the Reference and Adult Services section, is looking for co-sponsors for several workshops during the NCLA conference. Other requests for co-sponsors from other roundtables and sections are expected to follow.
- Annis, Jackie Frye, and Marcia Johnson attended the East Regional Support Staff Workshop at East Carolina University on Friday, March 18. While Annis was a co-presenter in a session about the professional side of library work, Jackie and Marcia presented a break out session about internal customer service. Two other issues emerged after the workshop:
 - Over 200 people had attended the workshop; not only did it have the highest attendance, but it also created space issue that could increase in the coming years.
 - Annis suggested that NCLA could assume a leadership role for future workshops, and Meralyn added that a request should come from East Carolina with NCLPA offering a letter of support. Annis will contact Angela Whitehurst about what their specific needs are (money, volunteers, or other aspects), because they could be covered by an NCLA project grant.

Committee Reports

The following reports were presented:

- Conference (Jackie Cornette):

- All proposals for conference programming have been submitted, with project grants covering the fees for Al Yountz. The display table application has also been submitted.
- Information about the conference scholarship has been publicized, and only one application had been received before today's meeting (the deadline for all applications is Wednesday, June 1). The estimated costs for the winner that will be covered by the scholarship are expected to be between \$300 and \$400.
- Jackie believes that NCLPA will get all five of its requested program slots. Also, the roundtable may co-sponsor two additional programs.
- Annis will contact Barbara about labels to identify the NCLPA Executive Board on the conference badges.
- Programs (Meralyn Meadows):
 - Support staff will have a "conference within a conference" during the main ALA conference in June. Meralyn is planning to watch for ideas and contacts in order to launch a program following the NCLA conference in September.
- Nominations (Annis for Shirley Hamlett):
 - Information about the nominees for the 2005-2007 NCLPA Executive Board arrived late to the NCLPA membership because of delays in the NCLA office. The actual ballots are expected to be mailed on time.
 - Angela Davis is interested about serving as a regional director even though she is a professional librarian. Annis will e-mail Linda Hearn to ask for confirmation about this possibility in the by-laws.
- Membership (Marcia Johnson):
 - The question about using the "roundtable" designation rather than "section" designation has been raised. Annis will write a letter for presentation at the next meeting of the NCLA Executive Board asking to revisit the issue about these naming conventions.
 - The future role of the NCLPA membership chair may also be reexamined in the by-laws before the NCLPA Fall Business Meeting. It may be expanded to include outreach to non-renewing members as well as serving as a liaison between the roundtable and the parent organization. Any membership initiatives would also be coordinated through the chair of this committee.
 - Annis will contact Kim Parrott to request membership lists and budget reports for the roundtable. Also, Marcia plans to contact Teresa Worley, NCLA Membership Chair, in order to start a conversation.
- Publications (Annis for Barbara Torpy):
 - Barbara has asked to be taken off of the newsletter for the time being, so Jackie Frye and Marcia will take over the responsibility for the next issue.
 - This issue will be a preview of the upcoming NCLA conference, including a list of all NCLPA programming.
 - Material for the conference issue should be submitted to Jackie and Marcia by Friday, July 1.
 - Marcia has agreed to serve as Publications Chair during the next biennium.
 - Annis would like to see three areas for a new graphical identity for NCLPA: the website, brochures, and the newsletter. As a result, she proposed that a unique

NCLPA logo could be designed to compliment the NCLA logo. A set of guidelines would be given to the potential designers as they draft their work.

- Because of the support that Ellen Dickey has given to the organization, Marcia said that Central Carolina Community College should be given the first opportunity to design a logo. She would contact Ellen to find out if there would be any interest from the design department.
- The current logo will be used for the next issue of the newsletter, which would be revamped after a new logo is chosen. In addition, Annis will redesign the website to feature the new logo.
- If the logo will not be selected until after the conference, it could be a full project for the roundtable.

Old Business

Linda Dobb, Executive Vice President at Bowling Green State University in Ohio, was selected as the Outstanding Supporter of Support Staff by Library Mosaics. She will be featured in the May/June issue of that publication.

New Business

Discussions about professional/paraprofessional relations have been taking place all over the country. Annis feels that relations are good in North Carolina, and the board agreed with her assessment.

Summer Meeting 2005

The next meeting of the NCLPA Executive Board will be Wednesday, June 22, 2005 at the Randolph County Public Library in Asheboro, North Carolina.

After this announcement, the meeting was adjourned at 1:44 p.m.

Respectfully submitted,

Christian J. Burris
Secretary, NCLPA