

**NCLPA Executive Board Winter Quarterly Meeting**  
**Professional Center Library, Wake Forest University; Winston-Salem, North Carolina**  
**Wednesday, March 12, 2003**

Attending: Linda Hearn (Chair), Annis Barbee (Vice Chair/Chair-Elect), Christian Burris (Secretary), Linda Sykes (Treasurer), Sheila Little (Region 2 Director), Barbara Torpy (Region 3 Director), Jackie Cornett (Region 4 Director), Linda Ruffin (Nominations Committee)

Absent: Marcia Johnson (Membership Committee), Meralyn Meadows (Programming Committee Chair), Anthony Myles (Archives Committee Chair, Programming Committee), Martha Fonville (Publications Committee)

Welcome

Linda called the meeting to order at 10:10 a.m., apologized for the delay in the meeting time, and thanked everyone for coming.

Minutes from the October 30, 2003 Meeting

Copies of the minutes from this meeting were distributed to all attendees of today's meeting. Those minutes were approved following one correction.

Treasurer's Report

Linda Sykes presented the following information:

- The current balance according to NCLA is -\$432.88. This conflicts with a previous report which indicated the balance to be over \$2,000. Both Linda Sykes and Linda Hearn plan to reconcile the two figures soon.
- Meralyn has not yet submitted her expenses from the certification workshop which included paper, a frame, and meals for presenter Dorothy Morgan.
- Linda also plans to contact the NCLA treasurer to get a more detailed report of the expenses for the roundtable.

Chair's Report

Linda had nothing to report at this time.

NCLA Executive Board Report

The Winter meeting of the Board took place at the King Public Library in King, North Carolina on January 31. Some of the items that were discussed were:

- The theme for the 2003 NCLA Conference will be "Libraries- A North Carolina Value: Enriching, Inclusive, Essential".
- Carol Freeman has withdrawn her nomination for President Elect/Vice President. Robert James is currently the only candidate for the office.
- Discussion took place about several items in the NCLA budget:
  - A motion eliminating project grant money from the NCLA budget, but Patrick Valentine (chair of the Public Libraries Section) spoke against the measure and it failed. He made a motion to restore the money, and it passed. A compromise was reached to take \$18,000 from reserve funds to supplant the loss of the grant money; further, the restored grant money must be kept at a certain level.

- Budget cuts did not affect any of the roundtables, but many committees did face reduced funding.
- The fee for the lobbyist to the State Legislature was increased from \$5,000 to \$10,000. It will be shared by both NCLA and the North Carolina Public Library Directors Association.

### Committee Reports

The following reports were presented:

- Annis reported on the progress for the NCLA Conference Scholarship:
  - Application packets have been placed on the NCLPA website. A link to the application was also added to the main page of the NCLA website.
  - Announcements have appeared on several listservs as well as printed publications such as Library Mosaics and Tar Heel Libraries.
  - Interest in the scholarship has been noted from telephone calls and e-mail messages, but no applications have been received yet.
  - The paper flyer will go out by the end of March. Annis passed out an example of its contents for review and comments. The decision was made for the flyer to be in the style of traditional invitation, 8 ½ inches by 5 ½ inches in size, and gray in color. An electronic version will also be available.
  - The target audience for the paper flyer will be NCLPA membership and the directors of academic, community college, and public libraries. Annis will check with the membership committee to confirm the number of copies that should be sent by regular mail.
  - Annis anticipates a response time of between two to three months after the flyer is mailed.
- Due to the absence of Anthony, there was no Archives report.
- Linda had a report about membership:
  - As of March 10, NCLA has over 1,000 members. Of that number, 60 are part of NCLPA.
  - Linda does not want to spend the money currently in the NCLPA account by the end of the year, but she is also concerned that there would not be a chance for real growth aside from conferences.
  - Linda indicated that she would like to recruit members within the roundtable, starting with efforts from the executive board and moving outward. Incentives to join are other possibilities to increase membership. Regional directors can also act as “PR agents” within their respective areas to show the presence of the roundtable.

### Old Business

The following topics were addressed:

- Roundtables and sections will have the opportunity to ask questions to the candidates in the upcoming NCLA elections. Linda wanted to gather a short list that would be sent by e-mail to each candidate, and the executive board came up with the following:
  - Question 1: What do you see for the future of paraprofessionals in North Carolina?
  - Question 2: What do you see as the role of NCLPA within NCLA?

- Question 3: Do you see a paraprofessional holding the position of President of NCLA or any other elected office?
- The NCLPA webpage will have a page for officers with basic contact information only. In addition, Linda will send an e-mail message asking for useful links that could also be included.
- Linda is getting ready for COPE, the Conference on Professional Education, which will be held in May. She has been reading a large number of materials in preparation for this meeting.
- There was more information concerning the 2003 NCLA Conference:
  - The registration fee will be increased by five dollars.
  - The format will be the same as the previous conference.
  - Room arrangements- including audio/visual requests- need to be made by April 15.
  - There is no choice in the catering service; it must be handled only by either the Adams Mark Hotel or the Benton Convention Center.
  - Programming information for NCLPA:
    - With the exception of Mitch Friedman, all speakers who were invited by NCLPA have been confirmed. Mr. Friedman cannot come, but Meralyn planned to press Gene Kinally as a possible replacement. Annis will follow up with each speaker about topics, hotel information, audio/visual requirements, biographical information, and pictures. A back-up plan will also be prepared in case of possible substitutions.
    - Peggy Hoon of NC State has also been added to speak about the USA-PATRIOT Act, which may be co-sponsored by the Public Libraries Section.
    - The business luncheon on Thursday will include either music or another speaker. Jackie agreed to contact a motivational speaker by the name of Amazing AI to see if he were available.
    - Programming schedule:
      - Wednesday, September 24: Dr. Peter Young, 2:30 p.m.-3:15 p.m.
      - Thursday, September 25: Peggy Hoon, 9:00 a.m.-10:15 a.m. and 10:50 a.m.-12:00 p.m.; business luncheon speaker (TBA), 12:00 p.m.-1:30 p.m.; Peggy Hoon, 4:15 p.m.-5:15 p.m.
      - Friday, September 26: Sarah Shaber, 10:30 a.m.-11:45 a.m.
  - Linda would like to have a table-top display in the exhibits hall that would have the banner "Proud to Be a Paraprofessional". It should include pictures of paraprofessionals performing their regular duties.
- Linda had additional comments regarding the 2003 Budget for NCLPA:
  - There should be more income due to the upcoming membership drive. The membership is expected to be larger due to scholarship applications and the assistance of the regional directors.
  - The budget for the roundtable may need to be submitted to NCLA for the first time this year. Linda plans to investigate the matter further.

### New Business

The following items were introduced:

- Linda Ruffin presented the Nominations report:
  - Jackie Frye has agreed to serve as Region 1 Director.
  - All current officers, regional directors and committee chairs for the roundtable have agreed to continue in their respective positions for the upcoming term. Linda has begun searching for a new vice chair/chair elect, which will be vacant after Annis succeeds Linda as chair.
  - The report was accepted by voice vote.
- A post conference workshop is being planned to take place at NC State in October. The topic would be archives and preservation and would involve a local speaker at a low cost. Saturday would be the ideal day for the workshop, since that would have more participation from paraprofessionals. Specific details will be announced later as they become available.

### Spring Meeting 2003

The next meeting of the NCLPA Executive Board will be June 11, 2003 at the Wilson County Public Library in Wilson, North Carolina. Scholarship applications will be discussed and sorted at that time.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Christian J. Burris  
Secretary, NCLPA