

**NCLPA Executive Board Spring Quarterly Meeting
Wilson County Public Library; Wilson, North Carolina
Wednesday, June 11, 2003**

Attending: Linda Hearn (Chair), Annis Barbee (Vice Chair/Chair-Elect), Christian Burris (Secretary), Linda Sykes (Treasurer), Jackie Frye (Region 1 Director), Sheila Little (Region 2 Director), Marcia Johnson (Membership Committee), Meralyn Meadows (Programming Committee Chair), Anthony Myles (Archives Committee Chair, Programming Committee), Linda Ruffin (Nominations Committee)

Absent: Barbara Torpy (Region 3 Director), Jackie Cornett (Region 4 Director)

Welcome

Linda called the meeting to order at 10:05 a.m., with Christian Burris and Linda Sykes arriving minutes later due to an unexpected delay. She welcomed the new Region 1 Director, Jackie Frye to her first meeting.

Minutes from the March 12, 2003 Meeting

Copies of the minutes from this meeting were distributed to all attendees of today's meeting. Those minutes were approved with no corrections.

Treasurer's Report

Linda Sykes presented the following information:

- Linda has calculated the balance for NCLPA to be \$1,245.24, but NCLA Treasurer Dr. Diane Kester shows a higher balance.
- Both Linda Hearn and Linda Sykes plan to meet with Dr. Kester to talk about these discrepancies, beginning with a comparison of all receipts since 2001.
- Meralyn suggested that a workshop regarding the NCLA budget may be helpful.

Chair's Report/ NCLA Executive Board Report

Due to mitigating circumstances, Linda had nothing to report at this time.

Committee Reports

The following reports were presented:

- Archives:
 - Anthony is looking for a program from the certification workshop.
 - Linda suggested the need for acid-free storage materials for the archives, and Anthony will report on the costs at the summer meeting of the NCLPA Executive Board.
- Membership:
 - Marcia reports that Ellen Dickey at Central Carolina Community College has been promoting NCLPA at every opportunity to promote new members, but she would like to have a publication to distribute as well.
 - Linda has promoted the webpage as a means for visibility, but the lack of a regular editor has made regular updates difficult.

- Meralyn suggested a bulletin that could be distributed in the beginning, followed by a newsletter. Annis felt that working with both libraries and library directors could also work toward increased awareness.
 - When the ballots for NCLPA go out at the end of June, they will also include a brief newsletter.
 - This newsletter, created by Annis, will be a pre-conference edition. It will feature condensed conference information and also announce the conference scholarship winner.
 - In addition, Linda will contact Frannie Ashburn, editor of Tar Heel Libraries, to learn if another issue will be published before the conference in order to announce the scholarship winner. If not, the winner will be announced in the issue immediately following the conference.
- Programs:
 - Meralyn had not planned any programming between the date of this meeting and the conference. The consensus of the group was to delay any programs outside of the conference, especially since libraries may be reluctant to send staff to both a program and the conference. As a result, there will be no non-conference programs before December 31.
 - NCLA will co-sponsor a conference with SELA in Raleigh Charlotte or Winston-Salem that will coincide with the 100th anniversary of NCLA. Because SELA does not have a counterpart to NCLPA, planning for programs is unclear at present.

Old Business

The following topics were addressed:

- The nominations for the proposed officers and region directors were presented for approval.
 - Jackie has been tapped as vice chair/chair elect and Wendy Barbour has been nominated as the new Region 4 Director.
 - Linda Ruffin made a motion for Wendy Barber to be the nominee for Region 4 Director. The motion was seconded by Annis, and passed by voice vote.
 - Wendy will be added to the ballots in time for printing and distribution.
- Annis had more information about NCLPA and the upcoming conference:
 - The NCLPA program was submitted to the print program group for the conference. Copies were distributed to the executive board for review.
 - Annis wanted to have a moderator for the panel about the USA PATRIOT Act. U.S. Attorney General John Ashcroft as considered as a “what if” possibility. As another option, Linda planned to ask a representative of the Wake Forest Law Library.
 - Plans about the luncheon were also discussed:
 - Al Yountz, a.k.a. “Amazing Al” agreed to be the luncheon speaker, but he could withdraw if he had another commitment. Annis suggested Sherry Melton of the State Employees Association of North Carolina as another possibility as a luncheon speaker, but the group felt that a speaker was not necessary. The decision was made for the luncheon to be a leisurely meal with background music only.

- Annis was going to contact Anita Bullock from NCLA about door prizes for the luncheon. Linda wanted to place peace lilies on every table that people could take with them after the meal. The board agreed to donate three gift baskets that could contain gift certificates, a year-long new membership/membership renewal for NCLA, and local items from the home areas of each board member (pens, t-shirts, teddy bears, etc.).
 - The menu is provided by the Adams Mark Hotel, but the location has not been announced yet. The meal itself- tentatively expected to be a chicken primavera with spinach salad- would cost about \$17 per person. Annis also plans to check the possibility of alternate meal choices.
- Lodging for the conference will be \$99 per night. Peter Young will be making his own arrangements, and Annis will ask the NCLA administrative assistant to make the reservations for the remaining speakers. Board members will have to make their own lodging arrangements.
- Airfare for Caroline (Cal) Shepherd will be paid by the roundtable. Mr. Young will again make his own arrangements.
- Speaker packets containing hotel and conference information will be mailed to each speaker by July 1.
- Additional packets with information about Winston-Salem will be supplied to out-of-state speakers. Christian will contact the Winston-Salem Chamber of Commerce and the Winston-Salem Welcome Center to determine what they can provide.
- The exhibit table for the roundtable, complete with Linda's "Proud to be a Paraprofessional" theme, will be located in the conference registration area. It will also feature pictures of the scholarship winner.
- Two grants have been written to fund the costs for both the exhibit and conference programming.
- Annis will look into the possibility of a hospitality suite during the conference. As proposed, the suite would be open on Wednesday evening for two hours and serve light refreshments.

New Business

The following items were introduced:

- Linda gave a report from COPE, which she attended in May along with Meralyn and several others from North Carolina.
 - Sessions focused on several topics including appreciative inquiry, staff development, and looking into programs that were not only "do-able" but also sustainable.
 - The primary idea that emerged was that paraprofessionals want to be more included more fully in ALA in terms of voice and representation. Unionization was also a hot topic in terms of representation.
 - A program on COPE will be part of the upcoming NCLA conference, sponsored by NCLPA.
- As a result of COPE, Linda proposed that a request for inclusiveness be made to NCLA on behalf of paraprofessionals.

- Marcia made a motion to propose to the NCLA Executive Board a resolution for paraprofessional inclusiveness in all NCLA communications. Linda Sykes seconded the motion, and it was passed by voice vote.
- Linda, Annis, and Meralyn will write a resolution that will be submitted to the NCLA Executive Board at their meeting on July 11.

Scholarship winner

Clara Melissa Reese was chosen from a pool of 30 applications as the winner of the first NCLA Conference Paraprofessional Scholarship. A thank you letter will be sent to all applicants and a special letter of congratulations will be sent to Ms. Reese.

Summer Meeting 2003

The next meeting of the NCLPA Executive Board will be August 13, 2003 at the Randolph County Public Library in Asheboro, North Carolina.

The meeting was adjourned at 3:35 p.m.

Respectfully submitted,

Christian J. Burris
Secretary, NCLPA