

**NCLPA Executive Board Summer Quarterly Meeting  
Randolph County Public Library; Asheboro, North Carolina  
Wednesday, August 7, 2002**

Attending: Linda Hearn (Chair), Annis Barbee (Vice Chair-Elect), Christian Burris (Secretary), Sheila Little (Region 2 Director), Barbara Torpy (Region 3 Director), Jackie Cornett (Region 4 Director), Marcia Johnson (Membership Committee), Meralyn Meadows (Programming Committee Chair), Anthony Myles (Archives Committee Chair, Programming Committee), Linda Ruffin (Nominations Committee)

Absent: Linda Sykes (Treasurer), Martha Fonville (Publications Committee)

Welcome

Linda called the meeting to order at 10:00 a.m. with a welcome to the two newest regional directors: Jackie Cornett, representing Region 4; and Barbara Torpy, who will represent Region 3.

Minutes from the May 21, 2002 Meeting

Christian presented the minutes from the last meeting to the group. After two minor corrections, those minutes were approved.

Treasurer's Report

Christian also presented the treasurer's report on behalf of Linda Sykes. One clarification was made regarding money that was leftover from last year's biennial conference that had not been deposited until January 2002. Currently, the balance for NCLPA (as of June 30) is \$2,910.13. This report was also approved.

Chair's Report

Linda continued with the chair's report.

- An e-mail discussion list for library support staff may begin soon. It will be a moderated list.
- One last regional director is needed before the executive board will be complete.
- A report from the Arkansas Library Association: candidates for positions on the Association's executive board are all paraprofessionals.
- Tarheel Libraries has listed the paraprofessional certification workshop first in its latest issue.
- Linda asked for all officers to send her home their telephone numbers so that she can notify them in case of any change in meeting times, cancellations, and so forth. Cell phone numbers are also helpful.

Committee Reports

Sheila had attended the NCLA Executive Board meeting in Linda's absence, but she had not yet arrived at this point in the meeting to make her report. In this place, the meeting continued with committee reports.

- Annis and Inez Lyons (of North Carolina A&T State University) prepared a preliminary application for the NCLA conference scholarship. Annis asked for feedback from the group, and the following events occurred:
  - A follow-up question was added that related to whether one had attended a previous conference: were your costs covered or did you have to pay your own way?
  - The sources where one learned of the scholarship will include the NCLA newsletter.
  - The scholarship will also include night's lodging at the conference hotel.
  - Applications will be submitted to the Scholarship Application Chair (Annis).
  - Membership in NCLA is not required, but only paraprofessionals (defined as not having an MLS/MLIS degree) will be able to apply.
  - Applications will be reviewed by the elected members of the NCLPA executive board.
  - The application will be placed in the Associates e-journal, Tarheel Libraries, the NCLPA newsletter, and on listservs and websites.
  - The conference will be September 23-26, 2003; applications will be due to Annis by June 1, 2003.
  - A space will be at the bottom of the reference form for references to state their position and institution.
  - Applications must be returned complete for consideration. This includes a separate, sealed envelope for applicants that will contain the reference forms.
  - The scholarship winner will also have a follow-up/feedback form to complete after the conference. It will also aid the scholarship committee as they plan the next award.
  - On the evaluation form, question #3 had the word "completely" dropped. Also, a follow-up for missing reference forms was also included.
  - A confirmation card will be sent to acknowledge each application that has been received.
  - The points rating for scoring applicants is not completely subjective. However, the scoring of the essay is left to the discretion of the scholarship committee.
  - Timeline: applications are received by June 1; the scholarship committee reviews the applications and selects a group of finalists by June 16; the elected members of the executive board review the finalists and make the final decision by June 30; the winner is announced by July 1.
  - Other potential marketing methods include: Library Mosaics, a mailing to library directors with a message to "please post", and an e-mail to the NCLA listserv.
  - There are two possible options to receive the application: by request from NCLPA or online (most likely the NCLPA website).
  - Annis will make changes based upon the input from today's meeting and then send a revised application as a Word document by e-mail to the exec board. In addition, she will create a publicity schedule of deadlines and sources of information.
  - The first public message will be sent by e-mail to the NCLA listserv in September, and a follow-up will appear in the April 2003 of Tarheel Libraries.

## Old Business

Linda then moved into old business:

- Martha has drafted a layout for the newsletter, but an editor will be needed. Linda has asked for volunteers to help with this.
- A director for Region 1 is still needed; Linda was planning to contact Renee Pridgen to see if she would be willing to serve.
- The web page will soon be updated again. The recommendations regarding the logo, buttons, and other information has been sent to the person who will incorporate all of the new ideas. Bao-Chu Chang has also provided a password so that the pages can be maintained and updated by the roundtable.

## NCLA Executive Board Report

At this point, Sheila gave a report from the last meeting of the NCLA Executive Board:

- There was discussion on the relationships between public libraries and both charter schools and home schools.
- The task force formed to study annual conference rather than biennial conferences provided a report. They found that many people are leaning toward annual conferences; if this is passed by the NCLA Executive Board, these could begin as early as 2006. Another issue which remains is whether the terms of office for elected positions would remain at two years or be reduced to one year only. If this change were passed, further evaluation would be needed.
- A presentation was given about funds for the Library State Technology Act (LSTA).

## New Business

Linda then began with the new business for the meeting:

- The 2003 NCLA Conference will be September 24-26, 2003 in Winston-Salem. Linda discussed potential programming ideas.
  - Library of Congress cataloger Gene Kinnaly declined an invitation by Linda to speak, so she plans to ask Sarah Shaber, author of Simon Said, to speak instead. Not only does Sarah have a North Carolina connection (she lives in Raleigh and has a Ph. D from Duke University), but Sarah has also never attended a NCLA conference.
    - Linda would prefer to have Sarah as an afternoon speaker and keep the luncheon as a separate event. This, of course, would be subject to change.
    - Annis will look into the process to apply for a grant from NCLA to offset costs.
  - Peter Young, who was associated with the US Commission on Libraries and Information Science, has been invited to speak about the subject of the post-modern library.
  - Mitch Friedman, current president of ALA, has been invited to speak about the new offshoot of ALA. This new “wing” can be involved in salary discussions and pay equity on behalf of library workers, where ALA itself cannot. If Mitch should accept, Gene may speak jointly on the topic.
  - Potential slate of speakers: Wednesday, September 24: Peter Young; Thursday, September 25: Mitch Friedman (and Gene Kinnaly); Friday, September 26: Sarah Shaber.

- Kathleen Weibel, of the Chicago Public Library, was also suggested as an alternate speaker if necessary.
- Linda distributed copies of a handout that will explain the NCLPA roundtable for the upcoming NCLA brochure. After several minor corrections, the text of the handout was approved.
- The current membership list for the roundtable has to be updated in order to mail the first newsletter. Linda gave a section to each person attending the meeting and asked for the corrected versions to be returned to her:
  - Ballots for officers serving on the NCLPA Executive Board will also be mailed again. These will also include biographies for each candidate.
- Region directors, in addition to membership committee responsibilities, would also serve ad hoc to the programming committee. Linda may take the process farther later by moving the region directors into the programming committee as a group and then appointing individuals to serve on the membership committee.
- The new list of all regions and current members will appear on the NCLPA website.
- An NCLPA hospitality suite may be introduced at the next NCLA conference as a place for people to rest and network.

#### Committee Reports (continued)

This section of the committee reports, dealing with the upcoming workshop, was moved by Linda to the end of the meeting at Meralyn's request.

- Meralyn began discussion about the upcoming certification workshop.
  - The final design of the brochure was distributed.
  - The registration form includes a new sentence saying that the cost for the workshop was included in the registration fee. Check boxes that indicated whether the attendees were either library staff or MLS librarians were eliminated due to space constraints.
  - There were two changes to the afternoon panel:
    - Jeanne Crisp could not participate because of the need for the State Library to remain impartial; however, Jeanne will be in the audience. Additionally, she has recommended Ann Marie Elkins to take her place on the panel.
    - Melanie Collins, representing public libraries, could not participate due to time constraints at her library. A substitute will be chose from this list: Jerry Thrasher, Priscilla Lewis, David Fergusson, and Beth Miller.
  - The following changes were made to the program outline.
    - “Allied Professional Association” was dropped from Dorothy Morgan’s topics.
    - The description of the panel discussion will be shortened to one sentence.
    - A sentence, “What will be the effect of paraprofessional certification?” was eliminated.
    - The word “smaller” was removed from a sentence about recruitment.
    - The phrase “Lecture Hall” will follow “NC School of Science and Mathematics” in regards to the location.
    - A new question, “Why bother with certification?” was added.
    - Question marks will be added when necessary.

- A revised version of the opening paragraph will appear in the final brochure.
- The issues regarding Dorothy Morgan's airline ticket have been resolved, thanks to Linda and a call to US Airways Customer Support.
  - Linda discovered the ticket could have been used by June 2003.
  - The fee to reassign the ticket was waived.
  - Due to a change in her arrival date, the difference in the cost of the ticket will be given as an honorarium to Dorothy.
- Dorothy's lodging will be provided for free by the NC School of Science and Mathematics; she will stay at the school's Distinguished Visitors Apartment.
- Lunch will be coordinated by Meralyn and Anthony. It will be determined by the number of people attending and will be buffet-style.

Other

The next meeting will be held at the Watauga County Public Library during either the last week in October or the first week in November. It will take place after the next NCLPA Executive Board meeting, so the exact date will be announced later. Jackie will serve as the host for this meeting.

The meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Christian J. Burris  
Secretary, NCLPA