

## **Community and Junior College Libraries Section Bylaws**

### **Article I - Name**

The name of this organization shall be the Community and Junior College Libraries Section of the North Carolina Library Association.

### **Article II - Objectives**

The objectives of this organization shall be:

**Section 1.** To unite North Carolina Library Association members interested in community and junior college libraries;

**Section 2.** To provide an opportunity for discussion and activity; and

**Section 3.** To seek to fulfill the objectives of the North Carolina Library Association.

### **Article III. Members**

North Carolina Library Association members who state a preference for this Section at the time of payment of the Association dues shall become members.

### **Article IV - Officers**

The officers of this organization shall be: Chair, Chair-Elect, who shall serve as Vice-Chair; Secretary-Treasurer; and two Directors. The officers Chair-Elect, the Secretary-Treasurer and the two Directors shall be elected at the regular biennial meetings and shall serve a two-year term, or until their successors are elected and have assumed their duties.

### **Article V - Executive Committee**

The Executive Committee shall consist of the Chair, Vice-Chair, Secretary-Treasurer, the immediate past Chair, and the two Directors. The Executive Committee shall have general supervision of the affairs of the Section and shall have the power to act for the Section on administrative business of the Section in the intervals between biennial meetings. Such administrative business shall include only that business which necessarily must be dealt with prior to the regular biennial meetings.

### **Article VI - Meetings**

**Section 1.** The regular meeting shall be held as a section meeting of the biennial meeting of the North Carolina Library Association.

**Section 2.** Special meetings may be called at the direction of the Chair, the Executive Committee, or upon written request, signed by 15 members and delivered to the Executive Board of the Association.

### **Article VII - Elections**

**Section 1.** The Chair shall appoint a Committee on Nominations who will present to the Executive Committee a slate of candidates for the elective offices, consent having been secured from the nominees. All candidates must be members of the Section.

**Section 2.** A ballot will be distributed to all members prior to the NCLA biennial conference.

**Section 3.** A majority vote of those returning the ballot within the designated time shall constitute election.

### **Article VIII – Special Duties of Officers**

**Section 1.** The Chair shall, with the Executive Committee, appoint such committees and define their duties as may be necessary to carry on the work of the Community and Junior College Libraries Section.

**Section 2.** The Chair of the Community and Junior College Section shall serve as an ex officio member of all committees with the exception of the Nominating Committee. The Chair shall also serve as Chair of the Executive Committee.

**Section 3.** New committees may be created and old committees discontinued by the Executive Committee provided that such action is not contrary to the wishes of the membership of this Section as expressed at the most recent meeting of the Section.

**Section 4.** The Chair-Elect shall be elected to office, and in the event of absence, death or disability of the Chair shall assume the responsibilities and perform the duties of the Chair. He or she shall serve as Chair during the two years following the term as Chair-Elect.

**Section 5.** The Secretary-Treasurer shall perform the duties normally accepted for such office.

**Section 6.** The Directors shall perform such duties as are assigned by the Chair.

**Section 7.** In the event of absence, death, disability or resignation of the Chair and the Chair-Elect during the interval between the biennial meetings, the Executive Committee shall fill such vacancy or vacancies by the appointment of a member or members of that Committee. Such appointment or appointments shall remain in force until the next regular meeting of the section.

**Section 8.** In the event of death, disability, or resignation of any other member of the Executive Committee, the Executive Committee may choose to fill such a vacancy or vacancies by the appointment of a member of the Section to fill the unexpired term. Such appointment or appointments shall remain in force until the next regular meeting of the section.

#### **Article IX – Parliamentary Authority**

**Section 1.** Robert’s Rules of Order, latest edition, shall be the governing authority in any matter not specifically covered by these bylaws.

**Section 2.** Nothing in these bylaws shall conflict with the Constitution and Bylaws of the North Carolina Library Association.

#### **Article X - Amendments**

A majority of the members voting must approve amendments to the bylaws.

*July 2009*