

HOUSING RESERVATION FORM
2003 North Carolina Library Association
September 23-26, 2003
Deadline for Receipt by Bureau: August 29, 2003

Please fax this form to: 1.800.976.2282 or 336.721.2205
 Or mail to: W-S CVB Housing Bureau, 200 Brookstown Avenue
 Winston-Salem, NC 27101

We are delighted that you are attending the 2003 North Carolina Library Association in Winston-Salem and hope you'll enjoy our hospitable city. The Winston-Salem Convention and Visitors Bureau will process all housing reservations.

1. Requests can be submitted via the Internet at www.visitwinstonsalem.com. If Internet access is not available please mail or fax this form to the Housing Bureau at the above address.
2. Phone requests cannot be accepted.
3. Reservations will be processed only if names of all occupants per room are provided. Any changes Or cancellations must be made in writing to the Housing Bureau by September 7, 2003.
4. Any changes after this deadline must go directly through the hotel.
5. All rooms must be guaranteed. Please provide accurate credit card information (Name on card, Type of card, Credit card number, and Expiration date)
6. Room rates below do not include the NC State sales and local occupancy taxes, which are currently 7% and 6% respectively.
7. Parking in the Cherry Street parking garage is \$6.00 per day. Parking passes may be purchased at the Adam's Mark front desk.

ROOM RATES

<u>HOTEL</u>	<u>Single</u>	<u>Double</u>	<u>Triple</u>	<u>Quad</u>
Adam's Mark	\$99	\$99	\$99	\$99

For Suite information, please call the Adam's Mark direct at 336.725.3500 ext.: 6145

SPECIAL REQUESTS: _____

ARRIVAL DATE: _____ DEPARTURE DATE: _____

Please print NAMES OF ALL OCCUPANTS in room:

SEND CONFIRMATION TO: (Please print clearly)

Name: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

TYPE OF ROOM REQUESTED & GUARANTEE DEPOSIT INFORMATION

Single (\$99) Double (\$99) Triple (\$99) Quad (\$99)

Credit Card Type: (circle) AMEX DC DIS MC VI Expiration Date: _____

Card number: _____

Print name as it appears on the card: _____

Signature: _____